

Capital Area Regional Housing Collaborative
Board Meeting Minutes
Tuesday, May 26, 2026
9:00 a.m. – 11:00 a.m. via Teams

Board Members Present:

☒ Susan Cancro (Int. Chair)	☐ Rawley Van Fossen	☒ Matt Apostle
☒ Clinton Mireles (Vice Chair)	☒ Kim Shirey	☐ Delvata Moses (Interim)
☒ Dana Watson (Treasurer)	☐ Nickie Perera	☒ Rose Taphouse
☒ Brooke Hall (Secretary)	☒ Mark Criss	☐ [Vacant: PLE]
☒ Diana Bartlett	☐ Su A'lyn Holbrook	☒ Khadja Erickson

Guests:

☒ Dusty Olson	☒ Kathleen Redmer	☒ Keith Hernandez
☒ Angel Purifoy	☒ Kristin Millerov	☒ Ashley Bernardino
☒ Jennifer McMahon	☒ Jami Garver	☒ Erica Munchbach
☒ Amy Crank	☒ Tricia Braman	☒ Bobby J Brown
☒ Doris Witherspoon	☒ Daniel Spencer	☒ Erin Buitendorp
☒ Morgan Quinney-Naval	☒ Sarah Court	☒ Yolanda Pope

May Board agenda reviewed; **motion to approve by M. Apostle, seconded by R. Taphouse; motion carried unanimously.** Review of April Board minutes; **motion to approve minutes as written by D. Bartlett, seconded by K. Shirey; motion carried unanimously.**

Chair Report (S. Cancro)

- Charter Update
 - Network voted to amend the proposed governance to combine the Shelter Committee and Coordinated Entry Case Conferencing meetings; however, this amendment is not needed because they are different bodies of work and the request to amend is based on the need to hold both at the same time, which is possible without the amendment. As a result, the CRHC will need to re-present the governance proposal, explaining the above, requesting a revote without the proposed amendment.
- Street Outreach RFP
 - The City of Lansing, Human Relations & Community Services (HRCS) Department, has published a Request for Proposals from community partners who would like to apply for city General Funds to be used for Street Outreach initiatives. Interested parties can locate the information at: Bidnetdirect.com. Submissions must be in no later than June 5, 2026, by 5:00 p.m.
- Exhibit 1
 - Work is underway to complete the Exhibit 1 application; partners have been assigned 'homework' and the Board will need to approve between June 2nd and June 5th (the submission deadline). MSHDA Rep. M. Quinney-Naval noted possibility to extend, with the Board officially asking for said extension with the plan to meet on June 9, 2026 to complete the process.
- Introductions
 - Chair noted the attendance of new guests and facilitated introductions

Treasurer Report (D. Watson)

- **MSHDA ESG Reallocation**
 - The City of Lansing (CoL) is seeking Board approval to reallocate remaining Emergency Shelter funds of \$20,673.35, previously awarded to Holy Cross Services, to an agency already vetted by MSHDA to receive said funds given the short amount of time left to spend down; therefore, the City is seeking Board approval to reallocate the funds to existing grantees to be spent by September 30, 2026. Presently, Haven House, Child and Family Charities, and Loaves and Fishes Ministries receive funds. Board discussion surrounding option to offer to the greater community versus existing grantees with considerations including the arduous vetting process and the limited time remaining to the grant cycle indicating the most efficacious option being the latter. Board notes preference to ensure all shelters are offered an opportunity to request a portion of the funds within a timely fashion.
 - **Motion to reallocate remaining ESG funds from Holy Cross Services to existing ESG grantees by C. Mireles; motion carried unanimously.**
- **MSHDA ESG Budget Amendment**
 - Request to amend the existing budget for Advent House Ministries, moving funds from staffing to client rental assistance for Rapid Rehousing.
 - **Motion to approve by R. Taphouse, seconded by B. Hall with S. Cancro recusing; motion carried unanimously.**

Membership Committee (C. Mireles)

- Membership Committee has concluded the research and follow up discussions surrounding the CRHC name change. The committee is recommending a change from “Capital Regional Housing Collaborative” to “Ingham County Continuum of Care Housing and Homelessness”. Discussion ensued surrounding potential confusion with the Ingham County offices with Board members offering various iterations of the proposed change.
- **Motion to amend the recommendation and adopt the “Continuum of Care for Housing and Homelessness in Ingham County” as the new CRHC name; motion failed for lack of a second with Board preferring additional discussion.**

Grievance Committee (J. McMahon)

- Board provided overview of complaints received from the same reporting agency regarding Street Outreach programming, resulting in no findings from the Committee; however, the CRHC has taken the opportunity to engage in efforts to clarify and streamline various outreach processes. A meeting will be held with MSHDA, HUD, Street Outreach providers, and other stakeholders this coming Friday, May 29, 2026, to discuss further.

HARA & CE Policy Advisory (T. Braman)

- Addressing the “90 inpatient barrier” by collaborating with community providers (e.g., Sparrow)
- HARA received a grant with MMRS to hire a Peer Recovery Coach to assist with efforts; walk-in now only on Thursdays from 9:00 a.m. to 4:00 p.m.; hotline is active Monday through Friday, 9:00 a.m. to 5:00 p.m., but voice mails are encouraged if not answered.

Network Meeting (S. Cancro)

- May: housing panel was a success; meeting was well attended and everyone was engaged. Future meetings will be held at the Child and Family multipurpose room

CQI (J. McMahon)

- Committee completed a review of Coordinated Access points to determine where assessments are taking place, which will aid in identifying strengths and opportunities for prospective system enhancements. The Committee will be reviewing the system performance measures as they relate to the Exhibit 1 process.

HMIS (S. Cancro)

- CRHC is seeking a new Lead Agent to administer HMIS; work is underway to present information regarding this opportunity to deliver to prospective applicants.
- State is hosting committees to discuss and explore redesign ideas for HMIS; J. McMahon will be attending and invites others to join, if interested.

Youth Subcommittee (J. McMahon)

- Working on putting together a job fair; will share more details when available

New Business

- Behavioral Health System changes: MDHHS has moved indicatives forward that will have resulted in a "Call to Action"; the CRHC will send advocacy information out to the Network.

Motion to adjourn by D. Bartlett, seconded by B. Hall; motion carried unanimously. The next CRHC Board meeting is April 28, 2026, beginning at 9:00am via Teams.