

Capital Area Regional Housing Collaborative

Board Meeting Minutes

Tuesday, March 31, 2026

9:00 a.m. – 11:00 a.m. via Teams

Board Members Present:

- | | | |
|--|---|---|
| <input type="checkbox"/> Jennifer McMahon (Chair) | <input type="checkbox"/> Rawley Van Fossen | <input type="checkbox"/> Matt Apostle |
| <input checked="" type="checkbox"/> Susan Cancro (Int. Vice Chair) | <input type="checkbox"/> Kim Shirey | <input type="checkbox"/> Delvata Moses (Interim) |
| <input checked="" type="checkbox"/> Dana Watson (Treasurer) | <input checked="" type="checkbox"/> Nickie Perera | <input checked="" type="checkbox"/> Rose Taphouse |
| <input checked="" type="checkbox"/> Brooke Hall (Secretary) | <input checked="" type="checkbox"/> Mark Criss | <input checked="" type="checkbox"/> Clinton Mireles |
| <input type="checkbox"/> Diana Bartlett | <input type="checkbox"/> Su A'lyn Holbrook | <input type="checkbox"/> Khadja Erickson |

Guests:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Ariana Brown | <input checked="" type="checkbox"/> Maria Kloeckner | <input checked="" type="checkbox"/> Yolanda Pope |
| <input checked="" type="checkbox"/> Angel Purifoy | <input type="checkbox"/> Julie Thomas | <input type="checkbox"/> Erin Buitendorp |
| <input checked="" type="checkbox"/> Doris Witherspoon | <input checked="" type="checkbox"/> Meghan Palma | <input checked="" type="checkbox"/> Tricia Braman |
| <input checked="" type="checkbox"/> Kristin Millerov | <input checked="" type="checkbox"/> Trisha Washburn | <input checked="" type="checkbox"/> Jami Garver |
| <input checked="" type="checkbox"/> Monica Jahner | <input checked="" type="checkbox"/> Sarah Court | <input checked="" type="checkbox"/> Paige Grant |

March Board agenda reviewed; **motion to approve by, seconded by; motion carried unanimously.** Review of February Board minutes; **motion to approve minutes as written by, seconded by; motion carried unanimously.**

Chair Report (J. McMahon)

- **Board Election**
 - J. McMahon is out sick; this would have been her last Board meeting.
 - Yolanda Pope has been elected to fulfill the vacant seat
- **Board Chair Nomination and Election**
 - The Board will need to nominate and elect a new Board Chair
 - Discussion regarding a pause on replacement until new charter is implemented and new Board members are added; this is possible, if the Board chooses.
- **HUD Federal Representative**
 - Reached out to Chair to invite to a meeting occurring this afternoon at the Detroit Rescue Mission with CoC representatives, but the communication was received without notice and Board Chairs are not available to attend. Board Chair/Co-Chair will continue communications to request the opportunity to host a meeting in Lansing. Board Member, M. Criss, is attending and will extend the invitation and bring back information to the Board.
- **FY25 HUD CoC NOFO**
 - No updates

Treasurer Report (D. Watson)

- Finance Committee met and had planned to present ESG updates to the Board; however, some late changes have resulted in a need to shift the timeline. The Treasurer will reach out to the Board about a possible special meeting to review and approve the changes.

Finance Committee (D. Witherspoon)

- Third Quarter reports will be presented next month
- **Advent House Ministries Budget Amendment Request**

- o Request to reduce rental assistance line item and shift funds to security deposits due to increased need for the latter. There are fewer resources available for security deposit assistance (e.g., DHHS assistance is limited and frequently denied) and security deposits have been increased in the community, resulting in a higher volume of requests for assistance. Discussion regarding Rapid Rehousing Program services
- o **Motion to approve the budget amendment request as written by R. Taphouse, seconded by C. Mireles; motion carried unanimously.**

Shelter & Street Outreach Committee (T. Braman/S. Cancro)

- Committee has not met, despite recent efforts to bring the group together. Efforts have been impeded by changes within the shelter system coupled with the demand for services the last several months. Goal is to reconvene and have a report out by the April Board meeting.
- Code Blue was implemented 89 nights this season, which was a challenge for our community with over 600 community members utilizing the Lett's Center and supports offered from Union Missionary Baptist Church, Cristo Rey Church, Homeless Angels and Haven House offering supports for families. CRM has averaged over 300 individuals needing support each night, which includes a few families and individuals at the drop-in center. CRM will be looking to transition women from the Cedar St location to the Kalamazoo location, to then utilize the Cedar St location for families with the goal to accommodate approximately 100 families.
- Board Member requested information related to a letter going out from the City's Parks and Recreation office suggesting misdemeanor charges for individuals in encampments. T. Braman will reach out to the P&R office for additional information. PATH staff clarified that the City reaches out to the PATH team to engage with individuals at an encampment before a letter is posted, which was the case in this instance. Discussions regarding emergency response and need to complete Coordinated Entry assessments will continue within the committee.

HARA & CE Policy Advisory Committee (T. Brahman)

- Looking at the 90 day policy to exit individuals from programming; interested parties should join the next meeting to discuss.

Strategic Planning (J. McMahan)

- No updates

CQI (T. McMahan)

- Committee will be reviewing Coordinated Entry data to determine where gaps and opportunities exist for system improvement.

Network Meeting (S. Cancro)

- April meeting will be in-person with MI-Works Representative presenting on upcoming work requirements related to SNAP benefits.
- May meeting will host a housing panel to discuss other

Membership Committee (C. Mireles)

- Committee reviewed feedback received from Mentimeter poll regarding the name of the Ingham County CoC. Committee is hoping for increased attendance at the next meeting to have better representation prior to making recommendation to the Board.

- Committee is continuing efforts to increase new membership enrollment.

Youth Subcommittee (J. McMahon)

- Primary focus is to identify community partners to engage with individuals at the drop-in center; current priority is efforts to obtain pathways to income opportunities.

New Business

- Human Relations & Community Services (D. Witherspoon)
 - CDBG HOME and ESG: anticipating Federal funding allocation soon; HRCS will announce once received
 - MSHDA grant monitoring is underway
 - Anticipating a final public hearing regarding FY26 grant period; draft is available to the public; updates will be shared once received
- Welcome to new Board Member, Yolanda Pope!
 - Y. Pope is excited to be here and to help the work to resolve homelessness. Shared open space within her program and knowledge of a landlord looking to rent a 3-bed unit.
- R. Taphouse is retiring at the end of July 2026 with hope to assist in onboarding of new representative for the Lansing School District.
- CMH may be presenting information with regard to proposed and approved changes to the Behavioral Health System.

Motion to adjourn by M. Criss, seconded by D. Watson; motion carried. The next CRHC Board meeting is April 28, 2026, beginning at 9:00am via Teams.