Capital Region Housing Collaborative

May 31, 2022 Board Meeting

Zoom

Board Members: Rawley Van Fossen, Chair, Capital Area Housing Partnership, Veronica (Nickie) Perera, Vice Chair, Legal Services of South Central Michigan, Mark Criss, Treasurer, City Rescue Mission, Gabriel Biber, Secretary, Haven House, Susan Cancro, Advent House, Rich Howard, The Davies Project, Rose Taphouse, Lansing School District, Jennifer McMahon, Child & Family Charities, Su'Alyn Holbrook, MDHHS, Vacant, ICHD, Katrina Urista, City of Lansing, Lucretia Stevenson, Consumer Representative, Brooke Hall, CMH, Sharon Dade, S&D Associates

Agenda:

A. Call Meeting to Order
B. Recommended Actions/Routine Matters
   All Matters listed under the Consent Agenda are considered routine in nature and will be approved by one blanket motion. Prior to approval, if there is discussion or needed clarification, item will be moved out to Business section to be discussed.
   a. April Board meeting minutes
   b. MSU FCU Account Summary
C. Old Business
   a. HUD HMIS vote
   b. Fiduciary/Collaborative Applicant Discussion
   c. HMIS provider
D. Chair Report, Rawley Van Fossen
E. New Business
F. Announcements
G. Close of Meeting

Capital Region Housing Collaborative
April 26, 2022
Board Meeting Minutes

Board Members: Rawley Van Fossen, Chair, Capital Area Housing Partnership, Veronica (Nickie) Perera, Vice-Chair, Legal Services of South Central Michigan, Mark Criss, Treasurer, City Rescue Mission, Gabriel Biber, Secretary, Haven House, Susan Cancro, Advent House, Tedda Hughes, EVE, Rich Howard, The Davies Project, Rose Taphouse, Lansing School District, Jennifer McMahon, Child & Family Charities, Su'Alyn Holbrook, MDHHS, Vacant, ICHD, Toni Young, City of Lansing, Lucretia Stevenson, Consumer Representative, Brooke Hall, Community Mental Health, Sharon Dade, S&D Associates

Attendance: Rawley Van Fossen, Capital Area Housing Partnership, Rose Taphouse, Lansing School District, Susan Cancro, Advent House, Rich Howard, Davies Project, Gabriel Biber, Haven House, Tedda Hughes, EVE, Brooke Hall, CMH, Sharon Dade, S&D Associates, DJ Knox, Advancement Corporation, Veronica Perera, Legal Services, Kim Shirey, Lansing Housing Commission, Doris Witherspoon, City of Lansing, Anessa Kent Johnson, CMH, Su'Alyn Holbrook, MDHHS, Kim Coleman, City of Lansing, Maureen Nagy, Advent House, Mark Criss, City Rescue Mission, Jennifer McMahon, Child & Family, Dale Williams, City of Lansing, Renee Jones, CAHP, Diane Singleton, CAHP

Absent: Lucretia Stevenson, Holy Cross

Call to Order: Meeting was called to order at 9:03 am

Consent Agenda: The By Names List report was pulled out for discussion and action. Update the City of Lansing Action Plan to the Draft 5 Year Consolidated Plan/Action Plan. *Sharon Dade motions to approve consent agenda. Gabriel Biber seconds. No Discussion. All in Favor.*

By Names List: The committee provided the Board with multiple recommendations for moving forward. They believe the team should run a Pilot. HMIS will run a trial list to see if it can function. The Recommendation includes using Technical Assistance. They studied the best practices that other CoC's are using. The HMIS lead will create the list and review the sharing agreement. The team will continue to meet and bring recommendations to the Board.

PIT Count: Dale Williams, City of Lansing, shared what he currently has for the report. The report is not finalized as it is not yet due to HUD. The Final Draft will be emailed to everyone. Dale is working to create a report showing year over year homeless count.

Committee Creation: Jennifer McMahon asked the Board to create a sub-Committee of Youth Advisors. Please see recommendation from the Board Packet for further details. Gabriel Biber motions to establish a sub committee under the Collaborative Committee. Tedda Hughes seconds. All in Favor. Board will get a letter of support to Jennifer McMahon.

Doris Witherspoon shared that the City ESG numbers have not yet been released.

Chair Report: Rawley Van Fossen, CRHC Chair updated the Board on the actions the Executive Committee has taken since the City resigned from serving in the HUD capacity. They have met with other CoC's to learn how they are organized. The MOU with the City has been worked on, the MSHDA and HUD responsibilities have been reviewed. MSHDA has sent various emails attempting to get finalized reports from the City. The money available for admin, HMIS and Collaborative applicant has been reviewed. The Executive Committee, taking into account the emails from MSHDA regarding late reporting, the lack of resources if the funding is split and the current working relationship is making three recommendations to the Board. 1. To issue an RFP for a consultant to walk thru the transition process. 2. Making the funding opportunities and amounts clear to the Board and 3. The City of Lansing will no longer provide services as the Fiduciary for MSHDA grants.

Discussion: The work of the consultant will be to establish key timelines and recommendations to the Board. There is a desire to have approval from the Board to combine MSHDA and HUD admin funding. Reset of the MOU and fiduciary. There is a need to redefine MOU and gain more clarity as we move forward. It is the desire of the Board to continue to move slowly. They would like to acknowledge and appreciate the City. They have agreed to move slowly while the CoC is in transition and it is the hope of the Board that they would also move as slow with the MSHDA grants. Director Coleman informed the group that she has spoken to the agencies that receive HUD grants and they have agreed to be direct recipients of the HUD funding. She also mentioned that agencies need to be on board with turning in their reports on time. When reports are late from the start, it creates a domino affect in terms of timeliness. Director Coleman reiterated the City was planning on a slow transition. Kim Shirey re-iterated that its May and they agencies that took on the grants from Holy Cross, still do not have updated budgets. Some of the programs end and renew in June. They turn their reports in timely, yet do not receive reimbursement in a timely manner. Its affecting the people we serve. LHC would like to maintain their won grants as they have a great working relationship with HUD. Susan Cancro of Advent House also prefers to work directly with HUD. There is concern to make sure the HMIS administrator is able to keep his job for as

longa spossible. The Collaborative Applicant for HUD needs to be decided immediately. Director Coleman left the meeting at 10:36.

Mark Criss makes a motion to notify the City of Lansing, that they are being alleviated of their fiduciary responsibilities for HUD and MSHDA. Tedda Hughes seconds.

Susan Cancro asks for clarity and to reword the motion.

Mark Criss makes a motion to rescind any administrative and other roles the City of Lansing currently provides for MSHDA grants. Tedda Hughes seconds.

Discussion: Some concerns about the timeline. It is the hope of the Board that much like HUD, the City would transition well with the CoC. At this time, Susan would vote no. She would like to wait and get more clarity. Its agreed that this is a difficult decision, however, there is not enough funding with just the HUD money for any agency to take on the fiduciary roles. This combined with the emails from MSHDA regarding the Citys lack of ability to meet deadlines, we should move forward.

There was one abstention and one no vote. The rest voted in favor to remove the City as fiduciary for MSHDA grants.

Discussion on the RFP for a consultant. There was some discussion regarding whether or not a motion was necessary.

Rawley Van Fossen motioned to instruct the Coordinator to create a solicitation for an RFP for a Consultant for the CRHC. Please plan to bring the updated report to the May Board meeting. Marck Criss Seconds. All in Favor. None Opposed. Sharon Dade Abstains.

Announcements: Maureen Nagy discussed the equity team. She will provide the Coordinator with an update and the Coordinator will ask for volunteers from the Network.

Lansing Housing Commission is accepting people into the RRH for families program. Please make referrals thoguth email using: rrhf@lanshc.org

Coordinator will notify MCAH to remove Susan Cancro from email lists and add Rawley Van Fossen.

DHHS is hosting a job fair outdoors on May 19. 27 employers will be in attendance. Also anyone on Medicaid for the last three years will need a redetermination once the pandemic ends. September 2022 – August 2023 redeterminations will be done.

Adjournment: Rawley Van Fossen motions to adjourn the meeting at 11:11am. Gabriel Biber seconds. All in favor. None opposed.

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Hi Rawley, you last signed in on 5/6/2022.

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ACCOUNT SUMMARY

ID	Savings & Checking Summary	Available ?	Balance
+	06 - Business Spartan Saver	$0.00	$5.00
+	86 - Small Business Checking	$44,191.57	$44,191.57
	Savings & Checking Totals	**$44,191.57**	**$44,196.57**

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