# Capital Region Housing Collaborative

## January 25, 2022 Board Meeting

## Zoom

**Board Members**: Rawley Van Fossen, Chair, Capital Area Housing Partnership, Veronica (Nickie) Perera, Vice Chair, Legal Services of South Central Michigan, Mark Criss, Treasurer, City Rescue Mission, , Gabriel Biber, Secretary, Haven House, Susan Cancro, Advent House, Sharon Dade, Holy Cross, Tedda Hughes, EVE Inc., Rich Howard, The Davies Project, Rose Taphouse, Lansing School District, Jennifer McMahon, Child & Family Charities, Su'Alyn Holbrook, MDHHS, Vacant, ICHD, Katrina Urista, City of Lansing, Lucretia Stevenson, Consumer Representative, Brooke Hall, CMH

**Agenda:**

A. Call Meeting to Order
B. Recommended Actions/Routine Matters
   All Matters listed under the Consent Agenda are considered routine in nature and will be approved by one blanket motion. Prior to approval, if there is discussion or needed clarification, item will be moved out to Business section to be discussed.
   a. November Board meeting minutes
   b. Acceptance of all Meeting updates
   c. Veterans Committee Update
C. Presentation from Gryphon Group
   a. Q & A
D. Chair Report, Rawley Van Fossen
E. Old Business
   a. CRHC Administrative
      i. Committee Chairs
         1. Network – Nickie
         2. Board – Rawley
         3. Finance – Mark
         4. Membership – Rich
         5. Strategic Planning – Gabe
         6. CQI –
      ii. Open Board Seat
         1. Nominations due 2/11
         2. Vote February 17 @Network
F. New Business
   a. HC transition update
   b. Contact list
   c. PIT Count Update
G. Announcements
H. Close of Meeting

# Capital Region Housing Collaborative
# November 30, 2021
# Board Meeting Minutes

**Board Members**: Rawley Van Fossen, Treasurer, Capital Area Housing Partnership, Chair, Veronica (Nickie) Perera, Legal Services of South Central Michigan, Mark Criss, Treasurer, City Rescue Mission, Gabriel Biber, Haven House, Secretary, Susan Cancro, Advent House, Sharon Dade, Holy Cross, Tedda Hughes, EVE, Rich Howard, The Davies Project, Rose Taphouse, Lansing School District, Jennifer McMahon, Child & Family Charities, Su'Alyn Holbrook, MDHHS, Vacant, ICHD, Katrina Urista, City of Lansing, Lucretia Stevenson, Consumer Representative, Brooke Hall, Community Mental Health

**Attendance:** Rose Taphouse, Lansing School District, Mark Criss, City Rescue Mission, Rawley Van Fossen, Capital Area Housing Partnership, Susan Cancro, Advent House, Rich Howard, Davies Project, Rebecca Meszaros, MDHHS, Gabriel Biber, Haven House, Maureen Nagy, Advent House, Toni Young, City of Lansing, Catrina Bady Adams, Holy Cross, Tedda Hughes, EVE, Jennifer McMahon, Child & Family Charities, Joni Risner, Capital Area United Way, Joe McDonald, City of Lansing.

**Absent**: Sharon Dade, Katrina Urista, Veronica Perera

**Call to Order:** Meeting was called to order at 9:03 am

**Consent Agenda**: *Gabriel Biber motions to approve consent agenda. Tedda Hughes seconds. No Discussion. All in Favor.*

**Chair Report:** Rawley Van Fossen reminded the group that there will be no Board or Network meeting in December. Mark Criss and Sharon Dade will be appearing on Morning Blend to discuss Homeless Awareness week in November.

Rawley updated the Board on the changes to the MSUFCU account. He presented a resolution allowing that the names on the MSUFCU account be changed to the four executive committee members. The four shall all be allowed to sign, with the Chair maintaining responsibility for the account.

*Rich Howard makes a motion to adopt the resolution as written. Rose Taphouse seconds. No discussion. All in favor.*

Committee Chairs were also discussed. When meetings happen in January, please discuss with your committee who will lead going forward. The Chair will appoint Committee Chairs at the January Board meeting. Please email Meaghan if you have interest in chairing a committee moving forward.

**New Business/Announcements**: Joni Risner with Capital Area United Way updated the group on some COVID Emergency Relief Dollars they still had to spend. They are open to ideas and meeting the needs in the community. Doris Witherspoon thanked the Board for listening to the presentation from the consultants from the City shared. There is a public hearing on December 7 at 6:30 pm. Susan Cancro brought before the Board a concern that the FMR in our area is not high enough to house people. Would the Board have interest in talking to HUD as Lansing Housing Commission did. Stephanie Oles from MSHDA then shared that HVC Vouchers and PPVs are above FMR. Joe McDonald volunteered to work with Susan on the FMR waiver options to bring to the Board.

**Adjournment**: Gabriel Biber made a motion to adjourn at 10:25 am. Rich Beard seconds. All in Favor, None opposed.

COC VETERAN'S SERVICES COORDINATION GROUP

# January 14, 2022
# 9:00 a.m. – 10 a.m.
# ZOOM call
# AGENDA

- Introductions – name, agency, position
- Agency updates and Gaps discussion
- Discussion regarding the potential of connecting renters with home ownership-
- Plan Discussion topics for future meetings

**Next meeting – TBD**

Minutes- Attendees, Wesley Patton- DHHS
Anthony Jackson- DHHS
Rose Taphouse- L.S.D.

After introductions we spoke very briefly on updates and gaps and none were identified. We spoke very briefly about the future of this work group and with all 3 of us being so new and no other seasoned people in the meeting not much was discussed. Meeting was adjourned after 15 minutes due to a lack of attendees.

# HILLSDALE PLACE

HELPING TO FILL THE NEED FOR QUALITY AFFORDABLE HOUSING IN LANSING

# DEVELOPER:
# GRYPHON GROUP, LLC

OUR WORK: BUILDING COMMUNITIES TOGETHER

Address: 240 S Bridge St. DeWitt, MI 48820

"Our goal is to remain on the cutting edge, ensuring our developments are highly marketable to prospective residents, an asset to the community and profitable to our investors and clients."

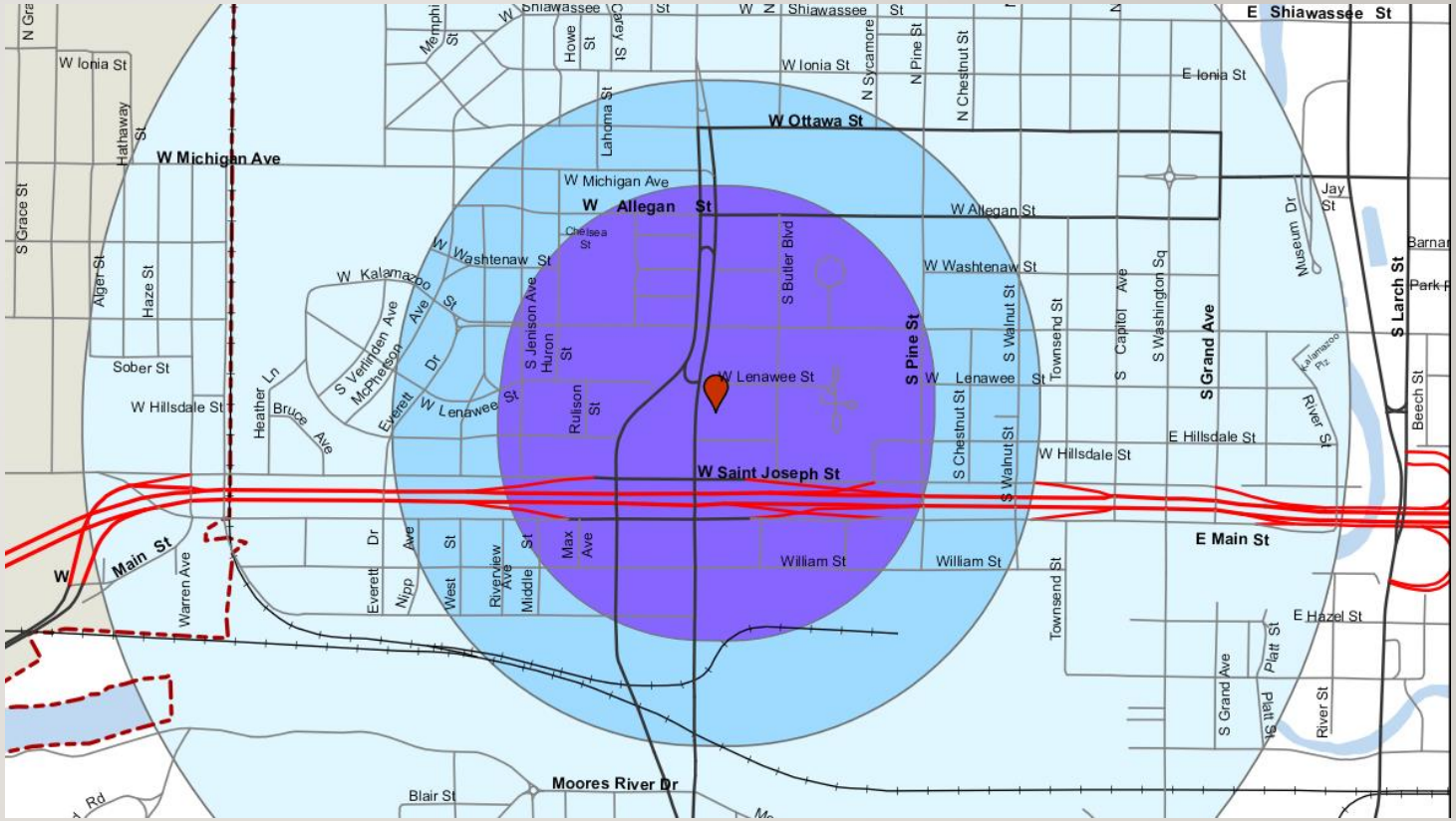
Prestwick Village, Holt

# 1020 W HILLSDALE

- Previous site of the Union Missionary Baptist Church.
- Lot owned by the City of Lansing, who requested proposals from local developers for the purchase/ redevelopment of the property as a part of the land sale. Gryphon Group's proposal was awarded the redevelopment contract by the city.

# 1020 W HILLSDALE

- Walkable to downtown Lansing
- On bus route
- Within 1 mile of banking, library, pharmacy, schools, restaurants, groceries, parks, post office, churches, area major employers (State of Michigan/GM), Lansing Community College and co-lead service agency, Advent House Ministries



# HILLSDALE PLACE

- 40 One, Two & Three Bedroom Apartments planned
- If supported by the Capital Region Housing Collaborative, 14 units will be reserved as Permanent Supportive Housing, with Project Based Vouchers
- Co-Lead Service Providers Advent House Ministries and Community Mental Health Authority of Clinton, Eaton & Ingham Counties.
- 811 vouchers will be requested to serve persons with disabilities in 6 units

# HILLSDALE PLACE

- 4 one-bedroom apartments will be reserved for PSH clients, 2 for persons with disabilities (811 vouchers)
- 6 two-bedroom apartments will be reserved for PSH clients, 4 for persons with disabilities (811 vouchers)
- 4 three-bedroom apartments will be reserved for PSH clients
- Support service reserve and owner investment allow for approximately $24,000 per unit in services over the term of the service agreement

ONE BEDROOM UNIT
700 SF GROSS

THREE BEDROOM UNIT
1000 SF GROSS

TWO BEDROOM UNIT
850 SF GROSS

HDJ
Hooker DeJong Inc
ARCHITECTS • ENGINEERS • PLANNERS

UNIT PLANS

# OTHER GRYPHON GROUP DEVELOPMENTS

## BELLVIEW PLACE

97 MIXED INCOME APARTMENTS / IONIA, MI

## BARNETT STATION

32 SUPPORTIVE HOUSING APARTMENTS / SHELBY, MI

# OTHER GRYPHON GROUP DEVELOPMENTS

## LEXINGTON SQUARE

49 UNIT MARKET RATE GREEN BUILD / FENNVILLE, MI

## THE LANDING

MIXED USE BROWNFIELD PROJECT / MARQUETTE, MI

# HILLSDALE PLACE

QUESTIONS

January 25, 2022

Timothy Hovey
Hillsdale Place, LLC
Gryphon Group, LLC
240 S Bridge Street, Suite 100
DeWitt, MI 48823

Dear Mr. Hovey,

The Capital Region Housing Collaborative discussed your proposal for the development of affordable housing at the Hillsdale Place Apartments at 1020 W Hillsdale in Lansing, MI at the January 25, 2022 board meeting. The presentation provided included:

- Total number of apartments (40), the number proposed for persons in need of permanent supportive housing (14) and the plan to request 811 vouchers (6) which would expand the number of units available for persons with special needs
- Reserved PSH units to include one-, two- and three-bedroom apartments.
- Targeted PSH populations
- The developer and lead agency information

The response for the project was favorable and received the support of those in attendance.

We agree to work with the Gryphon Group, their Co-Lead Service Agencies, Community Mental Health Authority of Clinton, Eaton, & Ingham Counties and Advent House Ministries, to utilize the local Coordinated Entry Agency, currently the Capital Area Housing Partnership, and the agency who will move into this roll going forward, to identify new residents for the properties and understand the Housing First model will be utilized.

We agree to include services to residents of Hillsdale Place Apartments, as referred by the Lead Service Agencies, which are available in the community to all area residents in need. The services available locally and available to qualifying Hillsdale Place residents include, but are not limited to, case management, tenant stabilization, childcare/employment opportunities, legal aid, medical care, conflict mediation, education opportunities benefit assistance, and substance abuse treatment/counseling. We believe our participation increases the probability that persons who have experienced homelessness and/or have special needs will remain successfully housed and the housing you propose forwards the local goals to reduce/eliminate homelessness in Ingham County.

Affordable housing units designed to assist persons who have experienced homelessness and/or those with special needs as the need is great in Ingham County. We hope to be able to include the apartments at Hillsdale Place in the ways in which we create lasting change to our current and future clients.

Sincerely,

Rawley Van Fossen,
Board Chair
Capital Region Housing Collaborative

Holy Cross Transition Update

Submitted by Sharon Dade

**Program Transition and History:** December 2021, Holy Cross Services notified the City of Lansing, as the fiduciary for each of the affected programs, that it would cease operation and administration of the following programs effective December 31, 2021. This action affected the continued employment for about thirty-four employees. The programs included the Housing Assessment and Resource Agency (HARA), Ability Benefits Clinic, New Hope Behavioral Health Clinic, and four Continuum of Care programs, namely, Rapid Rehousing for Families (RRHFF), Ingham County Permanent Supportive Housing 1-2 (PSH1-2), Ingham County Permanent Supportive Housing Bonus (PSH-Bonus), Transitions Transitional + Rapid Rehousing Program, and CERA. The programs listed, except for the New Hope Behavioral Health Clinic, are being administered on an interim basis by Capital Area Housing Program and the Lansing Housing Commission for a period of 90-120 days and in some cases until the end of the current grant period. During the interim period, it is anticipated that the CRHC will lead a process to move these vital housing programs to a permanent home. The CRHC Strategic Planning Committee will begin, at the February meeting, to establish recommendations for the process to establish a permanent home for these programs.

**HARA Program Specifics and Components:** Housing Assessment and Resource Agency (HARA) - The HARA uses a housing first approach to assist with orchestrating a vital part of our community's response to the homeless crisis. Ingham County has a centralized model that assists with coordination, intake and assessment for households who are homeless or at risk of homelessness. These eligible households are assisted with rental search and/or costs; sometimes with utility costs that preclude access to housing; as well as housing information and referrals to other community housing resources. This help is not typically able to provide immediate housing access to people experiencing a housing crisis. The primary financial instruments used are rapid rehousing (RRH) and prevention (PREV) funds offered through Emergency Solutions Grant (ESG). Although these are not the only RRH or PREV funds available in Ingham County, these combined with the State Emergency Relief funds (SER) have been the primary tools available to extremely low-income households prior to the pandemic.

Rapid rehousing[i] (RRH) is defined as a form of permanent housing that is short-term (up to 3 months) and/or medium-term (for 3 to 24 months depending on the grant funded resource) tenant-based rental assistance**,** to help homeless household, with or without disabilities, move as quickly as possible into permanent housing with the goal of achieving housing stability. Case management tools are vital to the program's success. One of the fundamental goals of rapid re-housing is to reduce the amount of time a person is homeless.

Homeless Prevention (PREV) funds are used to provide housing relocation and stabilization services and short- and/or medium-term rental assistance necessary to prevent a household from moving into homelessness[ii] as defined by the Federal Department of Housing and Urban Development (HUD). emergency shelter or another place described in paragraph (1) of the "homeless" definition in CFR 576.2. (See Homelessness Prevention and Rapid Re-Housing Components of this policy for more detail)

The primary components for both RRH and PREV funds are:

- Housing Relocation and Stabilization Services – Services Costs
  - Which includes housing search and placement, housing stability case management, mediation, legal services
- Housing Relocation and Stabilization Services – Financial Assistance

- Which includes rental application fees, security deposits, utility deposits, utility payments and moving costs
- Short-Term and Medium-Term Rental Assistance •
  - Which includes short- or medium-term rental assistance or rental arrears

Other components that have historically been allocated to the fiduciary are Homeless Management Information System (HMIS) costs and administration costs. HMIS component can be used for equipment, software, license or staff costs associated with participation in HMIS. A maximum of 7.5% of (ESG) or 8.5% (ESG-Covid) of the total grant allocation can be used for grantees or subgrantees to compensate costs related to the planning, execution, oversite or general management and coordination of the program.

This program has historically encountered more case that there was funding available on an annual basis. It handles hundreds of calls per month from people request help or agencies referring people for assistance. The HARA is primarily funded by MSHDA ESG at about $315,000 for this program year. About 2/3 of the funds is currently used for staffing and 1/3 for financial assistance.

Program Risks

- The program is very staff intensive. The program components can cover direct staff costs, including fringe benefits for 3-4 staff, dependent on costs.
- It has historically had no funds available to cover overhead and administration costs.
- The program requires an agency to have significant cash flow to process up to $30,000 to 50,000 monthly in financial assistance with a 60-90 day wait for reimbursement.
- For Ingham, the HARA coordinates housing resources by providing referrals required for RRH and PSH programs when resources are available; however, even when resources are not available, the HARA is expected to help resolve housing crisis situations. When PSH resources are not available, RRH programs (including via the HARA) often take more vulnerable cases in an effort to resolve housing crisis.
- Locating safe affordable housing is a continuous challenge; leading to the need to build rapport with community landlords.
- Overnight temporary housing provided by shelters or hotel programs are not coordinated by the HARA.

**Continuum of Care (CoC) Program Specifics and Components**: The four CoC program fall into two categories of Permanent Supportive Housing and Rapid Rehousing. The RRH programs operates similarly to the ESG-RRH programs described above; however there are some key differences, including this program's focus is solely on families. The PSH programs are also similar in the population served; however, the operation for each program is different.

RRHFF combines temporary rental assistance with case management services to assist families in transitioning out of homelessness into housing and to build the personal resources necessary to maintain housing permanently. Large families of five or more continues to be the most significant challenge for this program. This program, like many families focused programs, will tend to work collaboratively with the school districts and child welfare services. Additionally, a working understanding of the Violence Against Women's act and domestic violence resources is helpful. Vulnerability experiences with family homelessness can be quite different than with serving individuals and knowing the available resources needed to help them move forward is critical to success.

| Summary of Differences RRH ESG and RRH CoC | Initial Evaluation | | | Re-evaluation | |
|---|---|---|---|---|---|
| | ESG RRH | COC RRH | | ESG RRH | COC RRH |
| Eligibility: Literally Homeless | X | X | | | |
| Eligibility:Immeninent Risk of Homelessness | | X | | | |
| Eligibility: Homeless under other Federal statues | | X | | | |
| Eligibility: Fleeing Domestic Violence | X* | X | | | |
| Required Income Evaluation | | | | X | |
| Need (Documented Amount and type of assistance) | X | X | | X | X |
| Lacking Resources and Support Networks | | | | X | X |
| Assistance up to 24 months | | X | | | X |
| Assistance for 6-9 months | X** | | | X | |

**Eligible only if literally homeless*

***MSHDA must approve stays greater than 6 months*

Permanent Supportive Housing Programs (PSH) Both programs serve persons that meet the HUD definition of chronic homelessness. Both programs assist by paying a portion or all of the rent and providing case management. The primary differences derive from the program model. PSH1-2 offers leasing assistance, while PSH-Bonus offers rental assistance. Programs operate from a housing first approach. Tenants are not screen out due to lack of income, a housing ready assessment or based on sobriety. Tenants must be referred for the HARA, have a VI-SPDAT score of 8 or more, be literally homeless and meet the definition of chronicity. All tenants have a disabling condition. Support services are offered but cannot be required.

| Summary of Differences PSH 1-2 and PSH Bonus | | |
|---|---|---|
| | PSH 1-2 | PSH-Bonus |
| Eligibility: HUD Chronically Homeless | X | X |
| 30% Income Rent Payments to Agency | X | |
| 30% Income Rent Payments to Landlord | | X |
| Assist with Supportive Needs of Client | X | |
| Master Leasing for tenants | X | |
| Tenant Held Leases | | X |
| Less match required due to program model | X | |

Program Risks

- The program is very staff intensive. The program components can cover direct staff costs, including fringe benefits for 3-4 staff, dependent on costs. However, 100% of staff costs are not covered by budget line items. The required 25% match is typically used to help cover staff, operating and administrative costs.

- It has historically had very minimal grant funds available to cover overhead and administration costs.
- The program requires an agency to have significant cash flow to process up to $30,000 to 50,000 monthly in financial assistance with a 60-90 day wait for reimbursement.
- PSH programs tend to be over utilized because when HUD adds additional dollars annually to the program, it is only in the form of rental assistance.
- The program serves a highly vulnerable population and locating safe affordable housing is particularly challenging.

**Key Points to Consider:**

- Recommend the Strategic Planning Committee meet bi-weekly to complete a process, by March 2022, to establish a process for determining permanent homes for vital programs currently under interim administration.
- Does the interested agency have management capacity or an adequate plan to provide program services and administration?
- Does the interested agency have the cash on hand to sustain the current cashflow requirements?
- Does the interested agency have strong collaborative and partnership ability with the HARA and other community resources?
- Does the interested agency have a passion and understanding of the population being served?
- CoC consideration for the importance of the call center function to the success of the HARA.

[i] Rapid Rehousing legislative reference, 24 CFR 578.51(c)
[ii] HUD definition of homelessness is reference, 24 CRF 576.2

## MAIN LINE: (517) 657-8145

| NAME | Extension | Email | Program Area |
|---|---|---|---|
| Abraham Majak | 225 | abraham@capitalareahousing.org | HARA |
| Angela Mathews | 205 | angela@capitalareahousing.org | CERA |
| Brandi Blair | 214 | bblair@capitalareahousing.org | CERA |
| Catrina Bady-Adams | 101 | catrina@capitalareahousing.org | CERA/HARA |
| Charla Jackson | 209 | charla@capitalareahousing.org | CERA |
| Daniel Dye | 207 | daniel@capitalareahousing.org | CERA |
| Diane Singleton | 221 | diane@capitalareahousing.org | HARA |
| Helen Taylor | 222 | helen@capitalareahousing.org | HARA |
| Jennifer Blair | 208 | jblair@capitalareahousing.org | CERA |
| Joanie Krueger | 201 | joan@capitalareahousing.org | CERA |
| Kyren Kemp | 224 | kyren@capitalareahousing.org | HARA |
| Nadine Reynolds | 208 | nadine@capitalareahousing.org | CERA |
| Noah Moore | 227 | noah@capitalarahousing.org | HARA |
| Patricia Horton | 223 | patricia@capitalareahousing.org | HARA |
| Pirenda Brown | 202 | pirenda@capitalareahousing.org | CERA |
| Renee Jones | 226 | renee@capitalareahousing.org | HARA/CERA |
| Sandra Kato | 220 | sandra@capitalareahousing.org | HARA |
| Peggy Brown | TBD | peggyB@lanshc.org | LHC - RRH for Families |
| Cheryl Merchant | TBD | cherylIM@lanshc.org | LHC - RRH for Families |
| Greg Davis | TBD | gregoryD@lanshc.org | LHC - PSH |
| Magok Riak-Dud | TBD | magokRD@lanshc.org | LHC - PSH |
| Latoya Benson | TBD | latoyaB@lanshc.org | LHC - Transitions |
| Presyce Rogers | TBD | presyceR@lanshc.org | LHC - RRH for Families |
| Monica Crocker | (517) 894-7001 | monicac@lanshc.org | Ability Benefits Clinic |

Memorandum Of Understanding

Between
City of Lansing Department of Human Relations and Community Services
and Capital Region Housing Collaborative

## I. OVERVIEW

The purpose of this Memorandum of Understanding (MOU or "Agreement") is to define roles and expectations for the City of Lansing Department of Human Relations and Community Services Department (HRCS) and the Capital Region Housing Collaborative (CRHC), which is the Continuum of Care (CoC) or Local Planning Body (LPB) for Ingham County (MI-508).

WHEREAS, the purpose of this Memorandum of Understanding is to encourage cooperation between HRCS and CRHC, and to further detail and separate the roles and responsibilities of each party; and

WHEREAS, CRHC has selected the HRCS as the Fiduciary Agency for particular federal and state grants and HRCS has agreed to represent the Ingham County CoC as the fiduciary thus providing financial oversight, reporting, distributing funds, applying for funds, projecting technical assistance and HMIS services in accordance with regulations and guidance associated with each grant; and

WHEREAS, the HRCS accepts the responsibility of providing data tracking required for support of all applicable state and federal grants, including analysis of gaps in services, quarterly reporting (or other timely reporting, as determined and agreed upon) of progress to the extent that programs should retain grant support or require a corrective action plan, and monitoring services as required for compliance with regulations and guidance associated with each grant. The HRCS agrees to distribute funds in a timely manner and with no restrictions additional to those required by granting entities, attend monthly meetings of the CRHC and provide written reports on a quarterly basis, or in other timely manner as agreed upon, and provide monitoring services as required for fulfillment of grant regulations; and

WHEREAS, the CRHC, as the representative of member agencies addressing homelessness, housing and issues of poverty in the Lansing area, accepts the responsibility of community engagement to assist in data collection, gaps analysis,

and strategic planning, as well as serve a community vehicle for publication of grant opportunities, the process of grant application review, and the recommendation of grant recipients. The CRHC agrees to elect members to a governing board and appropriate committees, sub-committees, and workgroups to execute those responsibilities; and

THEREFORE, the CRHC and HRCS agree that it is in the best interest of all concerned to enter into this Memorandum of Understanding.

## II. ROLES AND RESPONSIBILITIES

The following roles and responsibilities are meant to clarify and enumerate the statements above.

HRCS will be responsible to:

1. Administer and distribute funding in alignment with CRHC priorities
2. Provide systemwide Homeless Management Information System (HMIS) data management
3. Execution of grant documents for the community's allocation, including:
   o Sign contract and applicable documents required by granting entities
   o Initiate and execute sub-grants as needed
4. Provide a copy of the executed grant agreement to sub-grantees
5. Assure use of funds is in accordance with the grant agreement
6. Provide support in partnership with the CoC to ensure timely expenditures and reimbursements of funds
7. Collect and submit quarterly progress reports
8. Conduct a monitoring review of sub-grantees as agreed upon
9. Maintain records and provide independent audited financial statements
10. Follow CRHC funding allocation determinations and procedural expectations for applications and disbursement practices
11. Complete other responsibilities as required by granting entities

CRHC will be responsible to:

1. Act as the Continuum of Care for Ingham County
2. Fulfill the expectations set forth in its bylaws and the actions duly authorized by CRHC member agencies and CRHC Board of Directors
3. Develop program performance measures supported by HMIS data that identifies successful outcomes for clients

4. Evaluate the quality of services/housing delivery and provide oversight of the sub-grantees based upon documented outcomes
5. Assure that services provided by the Fiduciary, HARA/Coordinated Entry Agency and Sub-grantees are meeting the needs of the community and that critical issues are addressed
6. Use data-driven approaches to support homelessness prevention and resolution through demonstrably effective interventions which may include emergency shelter, rapid-rehousing, permanent supportive housing, and other housing-focused activities and services
7. Complete other responsibilities as required by granting entities

## III. TERM

This MOU is valid from the date fully executed to until June 30, 2026, unless terminated. This Agreement may be terminated in accordance with the section on Termination below.

## IV. TERMINATION

Either party may terminate their participation with this Agreement for any reason by giving the other party ninety (90) days prior written notice. All remaining ESG funds held by the terminating agency must be returned to the CoC Body for redistribution or returned to the granting entity.

## V. SEVERABILITY

In In the event any provision of this Agreement shall be found to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect the validity, legality and enforceability of the remainder of the MOU.

## VI. AMENDMENTS

This MOU may be amended only with the mutual consent of both parties.

## VII. CERTIFICATION OF AUTHORITY TO SIGN MOU

The persons signing this MOU on behalf of the parties hereto certify by said signatures that they are duly authorized to sign this document.

DATED THIS _____ DAY OF _____, 2022

FOR CRHC:

Chair

Vice Chair

Treasurer

Secretary

FOR CITY OF LANSING HRCS:

Director

Mayor

Controller

**2022 PIT Count**

**The Tri-County PATH Outreach Team will be leading the PIT count again this year. The PIT count in Ingham County is scheduled for Tuesday, 1/25, from 5p to 10p. All teams will meet at Advent House Ministries [AHM] (743 N. Martin Luther King, Jr. Blvd. in Lansing) between 4:30p and 5p on 1/25/22. Teams will go out with a minimum of 2 persons and will visit areas around the urban Lansing area, as well as the towns and communities throughout Ingham County. Each team will engage any homeless individuals and gather basic information during the PIT count. Information sheets will be collected at the end of the evening, as teams regroup at AHM.**

**We are asking for the help of 8-10 volunteers to join our PIT count teams. Please contact our Team member Eli Kramer at ekramer@hs-mm.org if you are interested or have any other questions. (Please note that all volunteers are required to dress for the weather with appropriate footwear to walk outdoor terrains safely. Each volunteer is also requested to bring a flashlight and be able to use his/her own vehicle, as we will be driving separately to promote COVID safety.)**

***Susan E. Cancro, Executive Director***
***Advent House Ministries, Inc.***
743 N. Martin Luther King Blvd.
Lansing, MI 48915
517-485-4722
517-485-2837 (fax)
517-285-3988 (mobile)
E-mail: secancro@adventhouse.com