Capital Region Housing Collaborative

August 31, 2021 Board Meeting

Zoom

Board Members: Susan Cancro, Chair, Advent House, Mark Criss, Vice Chair, City Rescue Mission, Rawley Van Fossen, Treasurer, Capital Area Housing Partnership, Gabriel Biber, Secretary, Haven House, Sharon Dade, Holy Cross, Thomas Woods, Loaves & Fishes, Veronica (Nickie) Perera, Legal Services of South Central Michigan, Rich Howard, The Davies Project, Rose Taphouse, Lansing School District, Jennifer McMahon, Child & Family Charities, Su'Alyn Holbrook, MDHHS, Vacant, ICHD, Katrina Urista, City of Lansing, Lucretia Stevenson, Consumer Representative, Brooke Hall, CMH

Agenda:

A. Call Meeting to Order
B. Recommended Actions/Routine Matters
   All Matters listed under the Consent Agenda are considered routine in nature and will be approved by one blanket motion. Prior to approval, if there is discussion or needed clarification, item will be moved out to Business section to be discussed.
   a. July Board meeting minutes
   b. Acceptance of all Meeting updates (see paragraph summary)
      i. Strategic Planning
      ii. CQI
      iii. By Names List
      iv. Network
      v. Finance
   c. CERA report update
C. Finance Discussion
   a. MOU with City
   b. Vote on City ESG Allocation
D. Strategic Planning
   a. SWOT analysis results and discussion
E. Chair Report, Susan Cancro
F. Old Business
   a. HUD Audit Report from City of Lansing
      i. Old (waiting on a response)
      ii. New (recent Audit)
   b. CRHC Administrative
      i. Brooke Hall, CMH, new Board Member
G. New Business
   a. September meeting, 9/28/2021
H. Announcements
I. Close of Meeting

Capital Region Housing Collaborative
July 27, 2021
Board Meeting Minutes

Board Members: Susan Cancro, Chair, Advent House, Mark Criss, Vice Chair, City Rescue Mission, Rawley Van Fossen, Treasurer, Capital Area Housing Partnership, Gabriel Biber, Haven House, Sharon Dade, Holy Cross, Thomas Woods, Loaves & Fishes, Veronica (Nickie) Perera, Legal Services of South Central Michigan, Rich Howard, The Davies Project, Rose Taphouse, Lansing School District, Jennifer McMahon, Child & Family Charities, Su'Alyn Holbrook, MDHHS, Vacant, ICHD, Katrina Urista, City of Lansing, Lucretia Stevenson, Consumer Representative, Open Seat

Attendance: Rose Taphouse, Lansing School District, Mark Criss, City Rescue Mission, Rawley Van Fossen, Capital Area Housing Partnership, Susan Cancro, Chair, Advent House, Rich Howard, Davies Project, Rebecca Meszaros, MDHHS, Veronica Perrera, Legal Services of South Central Michigan, Sharon Dade, Holy Cross, Gabriel Biber, Haven House, Maureen Nagy, Advent House, Toni Young, City of Lansing, Katrina Urista, City of Lansing, Thomas Woods, Loaves & Fishes, Catrina Bady Adams, Holy Cross, Jonquil Bertschi, EVE, Jennifer McMahon, Child & Family Charities

Absent: Lucretia Stevenson, Consumer Representative

Call to Order: Meeting was called to order at 9:05 am

Consent Agenda: *Rich Howard moves to accept the consent agenda while moving the CERA report to discussion. Katrina Urista seconds. No Discussion. All in Favor. None opposed. Rawley Van Fossen Abstains.*

CERA Report: The spending threshold was increased to 30 million dollars. 65% of this needs to be spent prior to Sept 30. Allocations: Advent House 12.5 million, Capital Area Housing Partnership 16.5 million. The City and Holy Cross also have smaller allocations to spend. Much Marketing for CERA is happening in the next month or so. Ingham County Fair booth, Bless Fest, radio and tv ads. Holy Cross is also working on outreach and community events.

Finance Discussion: Mark and Susan met with Kim Coleman and Katrina Urista. Everyone agreed that an MOU needed to be created to define the relationship between the City and the CoC. The City will draft an MOU. MSHDA final/actual numbers. Holy Cross adjusted the percentage to RRH and prevention money.

Gabriel Biber makes a motion that the MSHDA money is approved as prescribed. Rich Howard Seconds. Discussion about if Gabe can make the motion. Gabriel withdraws motion. Mark Criss motions that the MSHDA money is approved as prescribed. Rich Howard seconds. Sharon Dade, Gabriel Biber, Katrina Urista, Susan Cancro, Thomas Woods, Jennifer McMahon all recuse. Mark, Rose, Rawley, Nickie and Rich vote in favor of the reallocation.

Haven House is not accepting the City ESG allocation of $19, 360. The Program that Haven house was going to use the funds for was not eligible for the funds. There has been interest expressed in keeping the funding in the prevention category. There will be further discussion at the finance meeting and then a recommendation will come back to the Board in August.

Chair Report: No report at this time.

Old Business: Nothing new to update the Board regarding the 2020 HUD audit. Katrina Urista informed the Board that the monitoring/audit is over, yet there is not an official report to provide at this time. There is a request to update the Conflict of Interest forms prior to signing for 2021/2022. A recommendation to change the by laws to include a clause requiring the Conflict of Interest be signed annually and that there is a procedure in place when there is a conflict. There was a 28 page report of concerns, but the final decisions have not yet been returned.

New Business: Brooke Hall, CMH is the nomination for the open Board Seat. Vote will take place at August Network meeting.

Capital Area Housing Partnership is requesting a letter of support for their upcoming Walter French project. It is the same request as a year ago. *Katrina Urista makes a motion to provide a letter of support to CAHP regarding their PSH request. Rose Taphouse seconds. No Discussion. Rawley Van Fossen and Susan Cancro Abstain. All in Favor. None opposed.*

Sharon suggests a letter from the CoC to MSHDA regarding the appeals process.

The August Board meeting will be via zoom due to Delta variant.

SWOT Analysis with Strategic Planning: Please read thru the documents the strategic team has provided. Please get all input to Toni by July 30. The Strategic Planning Committee will pull together focus groups and utilize previously scheduled meetings to discuss serving and specific gaps.

Adjournment: Sharon Dade motions to adjourn at 10:54am. Gabriel Biber seconds. All in favor. None opposed.

Network Meeting Summary

October 2020 – September 2021

Month	Presenter	Attendance
October	Annual Meeting	52
November	Talonda Mulgrew, Habitat for Humanity	48
December	No meeting	-
January	Julie Anderson, Greater Lansing Food Bank	44
February	CACS	59
March	Haven House	53
April	Advent House	49
May	ICHD	47
June	City Rescue Mission	49
July	No meeting	-
August	Joan Nelson, Allen Neighborhood	48
September	TBD (9/16)	
October	Annual Meeting	

Please submit any speaker ideas to the CRHC Coordinator.

By Name List Committee

Co-Chairs: Brooke Hall and Maureen Nagy

8/27/21 Update

Status Updates:

- Brooke and Maureen have met on 7/14, 8/4, and 8/9. Once the list is up and running, meetings will be weekly. Next planning meeting is 8/31 @ 11a.
- Present plans include formalizing guidelines for the group to present to the Board, and formalizing the structure for the actual list.
- Exciting developments – We reached out to the Built for Zero Campaign (https://www.joinbuiltforzero.org/) for TA and support surrounding the creation of a community-wide By Name List. They've provided resources, and a starter tool-kit for our review. We've also been added to the list for their next "Live Session", which is scheduled for mid-2022. In the meantime, they're available for support.

August CQI Committee
August 12, 2021
Zoom

CQI Committee convened remotely August 12, 2021.
Attending: Gabriel Biber, Haven House; Matt Stevenson, City of Lansing; Dale Williams, Holy Cross Services; Tinisha Kuykendall, Child & Family Charities

Committee reviewed:

- CITY & MSHDA ESG CAPER SUMMARY ESG QUARTERLY REPORT: 4/1/2021 - 6/30/2021
- SHELTERS & ESG BY PROGRAM TYPE (SHELTER, PREVENTION, OUTREACH, TRANSITIONAL HOUSING): : 4/1/2021 - 6/30/2021

Notes:
Discussion of differences between CAPER and ART reports. Per Matt, MICAH is working on correcting ART report.
Veteran homelessness remains low and declined, increase in chronically homeless clients served.
Question of how outreach programs assign exit dates.
Decline in rapid rehousing enrollment.
Discussion of grant-specific outcomes for CQI to review and summarize for CRHC board.
Discussion of system-wide measures, especially as determined by CRHC strategic plan, for CQI to monitor and report to CRHC board.

CERA Grant

Acct# 8671018843

January 1, 2021 thru December 31, 2021	BUDGET	Week of:	CERA Expenses Reported Weekly															
			5-Apr-21	12-Apr-21	19-Apr-21	26-Apr-21	3-May-21	10-May-21	17-May-21	24-May-21	1-Jun-21	7-Jun-21	14-Jun-21	21-Jun-21	28-Jun-21	6-Jul-21	12-Jul-21	19-Jul-21
Advent House	V012086	ADVANCE $425K																
Admin 961600	737,971.00		0.00	6,976.06	0.00	0.00	0.00	0.00	2,595.30	0.00	3,175.82	0.00	0.00	0.00	0.00	7,539.56	0.00	8,041.67
Supportive Svs/Case Mgt 961744	559,659.00		0.00	24,840.14	0.00	0.00	0.00	0.00	38,336.21	0.00	46,646.16	0.00	0.00	0.00	0.00	52,280.66	0.00	0.00
Financial Asst 961748	11,340,678.00		0.00	195,201.81	138,561.48	214,460.59	230,319.69	0.00	412,202.98	425,988.82	313,448.82	177,473.29	359,971.36	480,148.76	552,214.80	311,956.02	362,160.76	400,254.55
Rental Assist				170,073.36	118,015.04	181,675.31	187,933.27	0.00	336,833.03	338,887.25	250,584.66	144,921.66	297,108.76	388,419.55	440,484.20	249,796.01	296,849.30	317,251.92
Utilities				22,428.45	19,046.44	29,485.28	39,386.42	0.00	67,569.95	78,701.57	56,264.16	28,351.63	57,462.60	83,029.21	98,830.60	57,660.01	58,111.46	75,802.63
Internet				2,700.00	1,500.00	3,300.00	3,000.00	0.00	7,800.00	8,400.00	6,600.00	4,200.00	5,400.00	8,700.00	12,900.00	4,500.00	7,200.00	7,200.00
TOTAL	**12,638,308.00**		**0.00**	**227,018.01**	**138,561.48**	**214,460.59**	**230,319.69**	**0.00**	**453,134.49**	**425,988.82**	**363,270.80**	**177,473.29**	**359,971.36**	**480,148.76**	**552,214.80**	**371,776.24**	**362,160.76**	**408,296.22**
CAHP	V009456	ADVANCE $425K																
Admin 961600	1,249,929.00		0.00	30,436.14	3,239.51	739.89	1,430.25	1,353.15	564.13	437.91	2,982.35	4,794.43	580.50	0.00	2,262.17	1,000.00	9,065.48	1,836.99
Supportive Svs/Case Mgt 961744	717,323.00		0.00	10,640.83	17,081.28	0.00	18,242.59	1,597.00	19,773.86	878.71	21,169.39	609.11	25,611.23	2,003.47	25,391.91	0.00	24,751.01	0.00
Financial Asst 961748	14,551,281.00		0.00	513,575.76	380,249.10	343,660.43	258,451.46	116,750.94	496,788.82	406,449.97	241,480.98	340,225.47	435,031.56	502,081.17	483,541.81	456,010.59	461,969.44	426,753.96
Rental Assist				428,828.14	317,904.10	275,309.38	190,409.74	89,671.65	395,872.31	313,325.96	194,029.83	268,226.87	352,876.96	386,433.29	376,024.06	368,718.12	366,242.27	320,350.70
Utilities				78,147.62	57,545.00	62,051.05	60,241.72	23,479.29	88,016.51	83,224.01	42,651.15	64,798.60	72,254.60	102,147.88	95,817.75	74,392.47	83,727.17	93,503.26
Internet				6,600.00	4,800.00	6,300.00	7,800.00	3,600.00	12,900.00	9,900.00	4,800.00	7,200.00	9,900.00	13,500.00	11,700.00	12,900.00	12,000.00	12,900.00
TOTAL	**16,518,533.00**		**0.00**	**554,652.73**	**400,569.89**	**344,400.32**	**278,124.30**	**119,701.09**	**517,126.81**	**407,766.59**	**265,632.72**	**345,629.01**	**461,223.29**	**504,084.64**	**511,195.89**	**457,010.59**	**495,785.93**	**428,590.95**
Holy Cross Services	V010583	ADVANCE $150K																
Admin 961600	91,000.00		0.00	0.00	0.00	905.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,338.69
Supportive Svs/Case Mgt 961744	540,025.00		0.00	0.00	0.00	7,914.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,849.24
	631,025.00		**0.00**	**0.00**	**0.00**	**8,820.40**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**21,187.93**
City of Lansing																		
Admin 741600	177,556.50		1,005.00		1,425.00	0.00	1,350.00	0.00	1,200.00	0.00	540.00	0.00	900.00	0.00	1,320.00	0.00	1,050.00	0.00
Loan Org. Fees	73,820.50		68,820.50	0.00	0.00	0.00	1,075.58	0.00	0.00	1,614.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	**251,377.00**		**69,825.50**	**0.00**	**1,425.00**	**0.00**	**2,425.58**	**0.00**	**1,200.00**	**1,614.73**	**540.00**	**0.00**	**900.00**	**0.00**	**1,320.00**	**0.00**	**1,050.00**	**0.00**
Reserve Admin	0.00	Using Reserve $ requires budget change																
Reserve Supportive Svs/Case Mgt	0.00	Using Reserve $ requires budget change																
Cumulative Budget-Mod #1	**30,039,243.00**	MSHDA Contract	**69,825.50**	**781,670.74**	**540,556.37**	**567,681.31**	**510,869.57**	**119,701.09**	**971,461.30**	**835,370.14**	**629,443.52**	**523,102.30**	**822,094.65**	**984,233.40**	**1,064,730.69**	**828,786.83**	**858,996.69**	**858,075.10**

Expenses including ad

Note: This is a confidential document to be used for informational purposes. The values listed are subject to change.

CERA Grant

January 1, 2021 thru December 31, 2021	26-Jul-21	2-Aug-21	9-Aug-21	16-Aug-21	23-Aug-21	EXPENDED	*AVAILABLE BALANCE*
Advent House						$425,000	
Admin 961600	0.00	0.00	7,447.57	0.00		35,775.98	*702,195.02*
Supportive Svs/Case Mgt 961744	0.00	0.00	54,268.72	0.00		216,371.89	*343,287.11*
Financial Asst 961748	291,670.11	536,846.70	488,618.94	402,796.37	430,161.41	6,724,457.26	*4,616,220.74*
Rental Assist	232,408.40	431,881.45	404,702.25	329,050.25	347,686.48		
Utilities	52,661.71	94,765.25	76,116.69	66,846.12	72,274.93		
Internet	6,600.00	10,200.00	7,800.00	6,900.00	10,200.00		
TOTAL	**291,670.11**	**536,846.70**	**550,335.23**	**402,796.37**	**430,161.41**	**6,976,605.13**	***5,661,702.87***
CAHP						$425,000	
Admin 961600	9,471.37	250.00	11,716.11	2,600.50	11,184.51	95,945.39	*1,153,983.61*
Supportive Svs/Case Mgt 961744	15,895.87	1,705.17	17,822.21	0.00	19,010.81	222,184.45	*495,138.55*
Financial Asst 961748	385,496.61	482,444.26	544,837.94	588,839.02	466,923.54	8,331,562.83	*6,219,718.17*
Rental Assist	304,833.33	389,241.14	429,163.66	481,686.66	364,889.35		
Utilities	68,963.28	79,403.12	15,000.00	88,552.36	86,734.19		
Internet	11,700.00	13,800.00	100,674.28	18,600.00	15,300.00		
TOTAL	**410,863.85**	**484,399.43**	**574,376.26**	**591,439.52**	**497,118.86**	**8,649,692.67**	***7,868,840.33***
Holy Cross Services						$150,000	
Admin 961600	0.00	0.00	0.00	0.00		5,244.58	*85,755.42*
Supportive Svs/Case Mgt 961744	0.00	0.00	0.00	0.00		24,763.75	*515,261.25*
	0.00	**0.00**	**0.00**	**0.00**	**0.00**	**30,008.33**	***601,016.67***
City of Lansing							
Admin 741600	1,400.00	0.00	6,691.27	0.00		16,881.27	*160,675.23*
Loan Org. Fees	0.00	0.00	0.00	0.00		71,510.81	*2,309.69*
TOTAL	**1,400.00**	**0.00**	**6,691.27**	**0.00**	**0.00**	**88,392.08**	***162,984.92***
Reserve Admin							
Reserve Supportive Svs/Case Mgt							
Cumulative Budget-Mod #1	**703,933.96**	**1,021,246.13**	**1,131,402.76**	**994,235.89**	**927,280.27**	**15,744,698.21**	***14,294,544.79***
	vances					16,744,698.21	
Note: This is a confidential do							

Finance Committee Update

ESG COVID allowed expenses were recently updated. The Finance team met with the agencies currently receiving funding to discuss the new allowable expenses. The grantees are currently working thru the following process.

For those currently receiving *ESG-CV* money:
Please review the attached documents and address the following questions:

Step One:
Will your agency be expending all of its awarded ESG-CV money for the *original intended purposes* as written in your contract and/or MOU?
Please send an email to Meaghan, No later than August 27th with your budget review. Please list areas where you will or will not expend all of your money. Use your original budget page document to project expenses – both City & MSHDA.

Once this step is complete, the City will inform the agencies (by Sept 3rd) how much money is available to be redirected for other purposes. If you have an eligible ESG-COVID use for the money, you may submit a proposal in Step Two below. This is a planning analysis to determine if the COC will be on target to spend down the ESG CV allocations, which is 80% of the allocations – both City and MSHDA - by March 2022. The goal is to spend all the funds and to potentially receive additional dollars if we can use them well.

Step Two:
Please review the new eligible costs in the attached guidelines and assess where you might be able to spend the "re-directed" ESG-CV funds. These proposals are due to Meaghan by September 10. The City will compile and then speak to HUD or MSHDA about whether or not they would support the new proposals. You may also want to propose services/costs beyond the "re-directed" funds so your proposals will be ready if additional funds are allocated to our area.

Step Three:
The Finance committee and all affected agencies will meet on September 15th at 10 am to finalize a recommended plan for the September board meeting.
Join Zoom Meeting
https://us02web.zoom.us/j/87538231963?pwd=MkI3UUlOdlVpSotwajg0ZkNsWHpFdz09
Meeting ID: 875 3823 1963
Passcode: 842210

Gmail **Meaghan Redd, CRHC Coordinator <glhrncoordinator@gmail.com>**

Finance Committee recommended solution for City ESG Budget

1 message

Urista, Katrina <Katrina.Urista@lansingmi.gov> Tue, Aug 17, 2021 at 3:12 PM
To: Meaghan Redd <meaghanredd@gmail.com>, GLHRN Coordinator <coordinator@glhrn.org>
Cc: "Young, Toni" <Toni.Young@lansingmi.gov>, "Stevenson, Matt" <Matt.Stevenson@lansingmi.gov>, rawley <rawley@capitalareahousing.org>, "Susan E. Cancro" <secancro@adventhouse.com>

Hi Meaghan,

Attached is the City ESG Budget with the recommended alternative to allocate Prevention funds that were not a good fit for Haven House. I put a blue arrow to show the line that had changes. Let me know if something else is needed. A decision/vote is required by the CoC Board to redistribute the award. Thank you.

Katrina Urista

Contract Management Administrator

City of Lansing - Human Relations & Community Services Dept.

124 W. Michigan Ave. | Lansing, MI 48933

O: 517-483-4082| E: Katrina.Urista@lansingmi.gov

Website | Facebook | Twitter | Instagram | Census 2020 Website

Finance Com alternative Budget.xlsx
15K

CRHC Finance Committee Recommendation

Funding: City of Lansing ESG FY21-22

Applicant:	Program Component:	Score:		Request:	% of FY22 Award:	CRHC Board Allocation	Finance Cmt. Recommen-dation
Holy Cross	ES Operations		91%	$36,000	20.6%		$36,000
EVE	ES Operations		88%	$14,116	8.1%		$14,116
CFC-GYS	ES Essential Services		85%	$15,061	8.6%		$15,061
Loaves & Fishes	ES Operations		63%	$14,893	8.5%		$14,893
Haven House	ES		74%	$0	0.0%		$0
	Shelter sub-total			$80,070	45.9%	$99,430	$80,070
CFC-GYS	Street Outreach		88%	$5,233	3.0%	$5,233	$5,233
	Shelter & Outreach Subtotal (capped at 60%)			**$85,303**	**48.9%**	**$104,663**	**$85,303**
LSSCM	Prevention - Services		85%	$35,000	14.6%		$52,332
Haven House	Prevention - Services		66%	$45,000	20.6%		$0
Recommended alternative - LSSCM	Prevention - Services		----------	----------			$19,360
	Prevention sub-total			**$80,000**	**35.2%**	**$52,332**	**$71,692**
Competitive Sub-total				**$165,303**		**$156,995**	**$156,995**
City of Lansing	HMIS			$5,233	3.0%	$5,233	$5,233
City of Lansing	Admin			$12,211	7.0%	$12,211	$12,211
	HMIS & Admint sub-total			**$17,444**	**10.0%**	**$17,444**	**$17,444**
Overall City ESG Total				**$182,747**	104.8%	**$174,439**	**$174,439**

Total ESG Allocation	**$174,439**
Balance between award and requests	($8,308)

Request for Budget Amendment
for Continuum of Care Awards

City of Lansing
Grant #MI0581L5F081902
Budget Amendment: Move $4,750 from
Rental Assistance to Supportive Services
Processed 08/04/2021 ↬ M. Momon

☑ Term of Grant: 09/01/2020 – 08/31/2021
☑ Amendment Request on File
☑ Amendment Processed in eLOCCS

LOCCS Web

Line of Credit Control System (A67)
Update Budget Line Item Authorizations

Front Page ➟ MI0581L5F081902 ➟ Update BLIs

MI0581L5F081902 CITY OF LANSING
Special Needs Assistance (SNAP)

User: M. Momon

Program Code: COX
BLI Redistribution

Line Item	Name	Pgm Cd	Auth Amt	Net Change	Revised Auth	Disb Amt	Revised Balance
1040	Rental Assistance	COX	48,072.00	-4,750.00	**43,322.00**	17,364.13	25,957.87
1050	Supportive Services	COX	12,733.00	+4,750.00	**17,483.00**	2,693.56	14,789.44
		Totals:	60,805.00	0.00	**60,805.00**		

LOCCS Web

Line of Credit Control System (A67)
Award Detail

Front Page ➟ MI0581L5F081902

MI0581L5F081902 CITY OF LANSING
Special Needs Assistance (SNAP)

Budget Line Item Authrizations updated.

General | Budget | Vouchers | Recent Emails

Region: 05 MID WEST
Office: 28 MICHIGAN STATE OFC.
Tax ID: 38-6004628 ➟ SNAP

Core Award Dates	
LOCCS Created:	06-18-2020
POP Start:	09-01-2020
POP End:	08-31-2021
Final Report(s) Due:	11-29-2021
Closeout:	
Other Dates/Elements	
Operating Start:	09-01-2020
Term (months):	12

Award Amounts	
Commited:	64,824.00
Obligated:	64,824.00
Contracted:	64,824.00
LOCCS Amounts	
Authorized:	64,824.00
Disbursed:	20,737.18
Balance:	44,086.82

Contractual Organization

Tax ID: 38-6004628
CITY OF LANSING
119 NORTH WASHINGTON SQUARE
DEVELOPMENT DIVISION DIRECTOR
LANSING, MI 48933-0000

DUNS Organization

DUNS: 069835882 **Renewal Date:** 03-30-2022
Tax ID: 38-6004628 ✔ Matches contractual tax ID
LANSING, CITY OF
124 W MICHIGAN AVE (FL 8)
LANSING, MI 48933-1665

Business Partner Level Payment Information

ABA No.: 0720-0009-6
COMERICA BANK
Account No.: 1840010514 Checking
Pymt Mthds: ACH

Program Area Level Correspondence Mailing Address

CITY OF LANSING
124 W. MICHIGAN AVENUE
4TH FLOOR HRCS
LANSING , MI 48933-1665

Payee Organization

Tax ID: 38-6004628
- same as contractual -

Award Alerts

Annual Performance Rpt covering 09-01-2020 to 08-31-2021, due 11-29-2021

Request for Budget Amendment
for Continuum of Care Awards

City of Lansing
Grant #MI0654D5F081900
Budget Amendment: Move $2,700 from
Rental Assistance to Supportive Services
Processed 08/04/2021 ⇜ M. Momon

☑ Term of Grant: 07/01/2020 – 09/30/2021
☑ Amendment Request on File
☑ Amendment Processed in eLOCCS

LOCCS Web

Line of Credit Control System (A67)
Update Budget Line Item Authorizations

GO MENU WORK HELP LOGOFF

Front Page ➡ MI0654D5F081900 ➡ Update BLIs

User: M. Momon

MI0654D5F081900 CITY OF LANSING
Special Needs Assistance (SNAP)

Program Code: VDV
BLI Redistribution

Line Item	Name	Pgm Cd	Auth Amt	Net Change	Revised Auth	Disb Amt	Revised Balance
1040	Rental Assistance	VDV	137,568.00	-2,700.00	**134,868.00**	20,474.73	114,393.27
1050	Supportive Services	VDV	40,214.00	+2,700.00	**42,914.00**	27,204.40	15,709.60
		Totals:	177,782.00	0.00	**177,782.00**		

LOCCS Web

Line of Credit Control System (A67)
Award Detail

Front Page ➡ MI0654D5F081900

MI0654D5F081900 CITY OF LANSING
Special Needs Assistance (SNAP)

Budget Line Item Authrizations updated.

General | Budget | Vouchers | Recent Emails

Region: 05 MID WEST
Office: 28 MICHIGAN STATE OFC.
Tax ID: 38-6004628 ➡ SNAP

Core Award Dates	
LOCCS Created:	09-14-2020
POP Start:	07-01-2020
POP End:	09-30-2021
Final Report(s) Due:	12-29-2021
Closeout:	
Other Dates/Elements	
Operating Start:	07-01-2020
Term (months):	15

Award Amounts	
Commited:	190,577.00
Obligated:	190,577.00
Contracted:	190,577.00
LOCCS Amounts	
Authorized:	190,577.00
Disbursed:	50,223.30
Balance:	140,353.70

Contractual Organization

Tax ID: 38-6004628

CITY OF LANSING
119 NORTH WASHINGTON SQUARE
DEVELOPMENT DIVISION DIRECTOR
LANSING, MI 48933-0000

DUNS Organization

DUNS: 069835882 **Renewal Date:** 03-30-2022
Tax ID: 38-6004628 ✔ Matches contractual tax ID

LANSING, CITY OF
124 W MICHIGAN AVE (FL 8)
LANSING, MI 48933-1665

Business Partner Level Payment Information

ABA No.: 0720-0009-6
COMERICA BANK
Account No.: 1840010514 Checking
Pymt Mthds: ACH

Program Area Level Correspondence Mailing Address

CITY OF LANSING
124 W. MICHIGAN AVENUE
4TH FLOOR HRCS
LANSING , MI 48933-1665

Payee Organization

Tax ID: 38-6004628
- same as contractual -

Request for Budget Amendment
for Continuum of Care Awards

City of Lansing
Grant #MI0582L5F081902
Budget Amendment: Move $5,020 from
Supportive Services to Rental Assistance
Processed 08/20/2021 ↬ M. Momon

☑ Term of Grant: 09/01/2020 – 08/31/2021
☑ Amendment Request on File
☑ Amendment Processed in eLOCCS

LOCCS Web — Line of Credit Control System (A67)
Update Budget Line Item Authorizations

Front Page ➟ MI0582L5F081902 ➟ Update BLIs

MI0582L5F081902 CITY OF LANSING
Special Needs Assistance (SNAP)

User: M. Momon

Program Code: COX
BLI Redistribution

Line Item	Name	Pgm Cd	Auth Amt	Net Change	Revised Auth	Disb Amt	Revised Balance
1040	Rental Assistance	COX	90,334.00	+5,020.00	**95,354.00**	83,089.41	12,264.59
1050	Supportive Services	COX	76,780.00	-5,020.00	**71,760.00**	58,682.63	13,077.37
		Totals:	167,114.00	0.00	**167,114.00**		

LOCCS Web — Line of Credit Control System (A67)
Award Detail

Front Page ➟ MI0582L5F081902

MI0582L5F081902 CITY OF LANSING
Special Needs Assistance (SNAP)

Budget Line Item Authrizations updated.

General | Budget | Vouchers | Recent Emails

Region: 05 MID WEST
Office: 28 MICHIGAN STATE OFC.
Tax ID: 38-6004628 ➟ SNAP

Core Award Dates	
LOCCS Created:	03-17-2020
POP Start:	09-01-2020
POP End:	08-31-2021
Final Report(s) Due:	11-29-2021
Closeout:	
Other Dates/Elements	
Operating Start:	09-01-2020
Term (months):	12

Award Amounts	
Commited:	177,781.00
Obligated:	177,781.00
Contracted:	177,781.00
LOCCS Amounts	
Authorized:	177,781.00
Disbursed:	148,884.04
Balance:	28,896.96

Contractual Organization
Tax ID: 38-6004628
CITY OF LANSING
119 NORTH WASHINGTON SQUARE
DEVELOPMENT DIVISION DIRECTOR
LANSING, MI 48933-0000

DUNS Organization
DUNS: 069835882 **Renewal Date:** 03-30-2022
Tax ID: 38-6004628 ✔ Matches contractual tax ID
LANSING, CITY OF
124 W MICHIGAN AVE (FL 8)
LANSING, MI 48933-1665

Business Partner Level Payment Information
ABA No.: 0720-0009-6
COMERICA BANK
Account No.: 1840010514 Checking
Pymt Mthds: ACH

Program Area Level Correspondence Mailing Address
CITY OF LANSING
124 W. MICHIGAN AVENUE
4TH FLOOR HRCS
LANSING , MI 48933-1665

Payee Organization
Tax ID: 38-6004628
- same as contractual -

Award Alerts
Annual Performance Rpt covering 09-01-2020 to 08-31-2021, due 11-29-2021

Request for Budget Amendment
for Continuum of Care Awards

City of Lansing
Grant #MI0582L5F081902
Budget Amendment: Move $2,950 from
Supportive Services to Rental Assistance
Processed 08/04/2021 ~ M. Momon

☑ Term of Grant: 07/01/2020 – 09/30/2021
☑ Amendment Request on File
☑ Amendment Processed in eLOCCS

LOCCS Web

Line of Credit Control System (A67)
Update Budget Line Item Authorizations

Front Page ➡ MI0582L5F081902 ➡ Update BLIs

GO MENU WORK HELP LOGOFF

MI0582L5F081902 CITY OF LANSING
Special Needs Assistance (SNAP)

User: M. Momon

Program Code: COX
BLI Redistribution

Line Item	Name	Pgm Cd	Auth Amt	Net Change	Revised Auth	Disb Amt	Revised Balance
1040	Rental Assistance	COX	87,384.00	+2,950.00	**90,334.00**	83,089.41	7,244.59
1050	Supportive Services	COX	79,730.00	-2,950.00	**76,780.00**	58,682.63	18,097.37
		Totals:	167,114.00	0.00	**167,114.00**		

LOCCS Web

Line of Credit Control System (A67)
Award Detail

Front Page ➡ MI0582L5F081902

MI0582L5F081902 CITY OF LANSING
Special Needs Assistance (SNAP)

Budget Line Item Authrizations updated.

General | Budget | Vouchers | Recent Emails

Region: 05 MID WEST
Office: 28 MICHIGAN STATE OFC.
Tax ID: 38-6004628 ➡ SNAP

Core Award Dates	
LOCCS Created:	03-17-2020
POP Start:	09-01-2020
POP End:	08-31-2021
Final Report(s) Due:	11-29-2021
Closeout:	
Other Dates/Elements	
Operating Start:	09-01-2020
Term (months):	12

Award Amounts	
Commited:	177,781.00
Obligated:	177,781.00
Contracted:	177,781.00
LOCCS Amounts	
Authorized:	177,781.00
Disbursed:	148,884.04
Balance:	28,896.96

Contractual Organization

Tax ID: 38-6004628

CITY OF LANSING
119 NORTH WASHINGTON SQUARE
DEVELOPMENT DIVISION DIRECTOR
LANSING, MI 48933-0000

DUNS Organization

DUNS: 069835882 **Renewal Date:** 03-30-2022
Tax ID: 38-6004628 ✔ Matches contractual tax ID

LANSING, CITY OF
124 W MICHIGAN AVE (FL 8)
LANSING, MI 48933-1665

Business Partner Level Payment Information

ABA No.: 0720-0009-6
COMERICA BANK
Account No.: 1840010514 Checking
Pymt Mthds: ACH

Program Area Level Correspondence Mailing Address

CITY OF LANSING
124 W. MICHIGAN AVENUE
4TH FLOOR HRCS
LANSING , MI 48933-1665

Payee Organization

Tax ID: 38-6004628
- same as contractual -

Award Alerts

Annual Performance Rpt covering 09-01-2020 to 08-31-2021, due 11-29-2021

Strategic Planning Committee
Tuesday, August 17, 2021
Minutes
10:30 AM – 12:30 AM
Zoom call
Neighborhood Empowerment Center, 600 W. Maple St., Lansing, 48906

1) Introductions
2) Review & Approve Agenda
3) Review & Approve 7/20/21 SWOT minutes
4) Discuss recent developments in our CoC –**ESG-CV programs – plan to expend funds; reallocate.)** EHV progress.
5) CoC planning process – Review Action items, who will do what by when?
6) SP Environmental Scan – Matt present current CoC progress on performance measures.
7) Adjournment

Next Meeting: **Tuesday, September 21, 2021, 10:30 AM to 12:30 PM** via Zoom (SP meetings are held the third Tuesday of the month.)

Anessa Kent-Johnson, CEI-CMH; Catrina Bady-Adams & Sharon Dade, HCS; Susan Cancro & Maureen Nagy, AHM; Jennifer McMahon, CFC; Mark Criss, CRM; Matt Stevenson, Toni Young, City HRCS; Doris Witherspoon, City EDP.

Agenda & SWOT minutes were approved. Please add to the notes if you were unable to attend?

Toni discussed the CoC Finance Committee plan to review ESG-CV funding. The four funded agencies are being asked to project expenses and determine if there may be leftover funds. The City will review their projections and then alert agencies to any funds to be redistributed. Agencies will be able to apply and the Finance Committee will review & make recommendations for Board approval.

The CoC plan to create the 22-25 Strategic Plan was reviewed, discussed and updated. Volunteers are needed to carry out some tasks. ***Please review and let Toni know how you can help.*** Next steps are to conduct participant Focus Groups (Planning subgroup to meet on 8/24/21), Service Provider discussion (8/25/21), data review, housing stock, and review of key reports by HUD, MSHDA, and MI Campaign to End Homelessness (MCTEH). If a few people would volunteer to review one of the reports, and bring back what is useful, this would help expedite the process. We also need to do a quarterly update of the Strategic Plan. This would help assess the status of current goals and objectives. Sharon commented that the Strategic Plan presented to the public needs to be "elevated" in terms of its visual appeal. Rather than many words, use graphics, restrict to one page, summary, etc.

Susan stated that COVID has greatly affected our Strategic Plan and will continue to do so for at least another year. How can this be incorporated into our plan/process? Do we need a "COVID addendum?" or a separate plan? Our CoC created a COVID plan in May 2020, but it needs to be updated. Matt thought this ought to be done while reviewing the ESG-CV funding.

Doris reviewed eligible costs for the HOME ARP funds that are being managed by Economic, Development and Planning office, as well as the CAPER report. She will send us the eligible costs summary and keep us posted on developments in this area.

Matt reviewed and discussed System Performance Measures which are being done quarterly on a rotating basis. He will share the graphs so group members can consider their impact on our Strategic Plan. The data is not verified for more recent quarters so should be considered a draft and not shared publicly.

Meeting adjourned at 12:45 p.m.

Submitted by –
Toni Young
8/17/21

Focus Groups - Planning group: Mark Criss, Jennifer McMahon, Katrina Urista, Toni Young and

Purpose – hold two Focus Groups with participants - people who are/have been currently or formerly homeless to learn their views of the system set up to serve them. Include those served by PATH outreach, shelters, RRH & PSH. Determine whether to interview "at-risk" groups and/or others not served but in need of housing services.

Identifying Targets Groups & Locations – **Youth** – Focus group at Emerg Shelter minor youth after school; Older youth – survey or individual interview; RRH – survey or interviews (due to differing work schedules;

Single Adults – Holy Cross

Families – including DV shelter, Haven House, CRM Women & Children's shelter

Event – at Outreach /PATH - pizza – **Focus group** might work – facilitator – 15 minutes; meaningful, open ended;

Discuss key questions & Introductions **FOCUS GROUPS** – (adapt for individual interviews/surveys); Process: Use combination – walk group through survey questions - do individual survey first, then do a group conversation and record either using laptop or flip chart/easel? (depending on audience)

Intro – We're asking you to talk with us today to get your input on how you have experienced our services and other homeless services. We'd like to know your views about the services you've received and what might make them better. What you tell us will make a difference and could help us help others. We value your time and opinion, so we'll work to keep this to 30 minutes and follow up with Pizza! We'd like to first walk through the questions and ask you to fill out the survey individually. Then we'll talk about the questions as a group. Please know your answers will not be linked to you individually, rather they will be summarized together in a group response. Questions?

Questions:

1. Are you willing to tell us what led to your homelessness? What might have prevented it?
2. How did you learn about our services? Were you able to access services when you needed them?
3. Do you feel safe here? Feel staff care about you?
4. What might improve it? What is missing?
5. Do you feel you've made progress in ending your homelessness? What has helped? What barriers have you faced? What else can/should we do?
6.

Before the group conversation review the "guidelines for sharing" (to be developed). Go through questions above.

Point out survey demographics at end – ask people to just check off what applies to them. Homeless categories (I am a: youth, senior (60+), veteran, family with children, couple, fleeing Domestic Violence, fleeing human trafficking, ex-offender/formerly incarcerated, doubled-up family, ***OTHERS?*)**; Length of time homeless? (0-3 months, 4-6 months, 7-12 months, 1 year, 2 years, More than 2 years) Age? (0-17,

18-24, 25-50, 51-59, 60-70, 71+) Location of Focus Group/Survey? (List name of shelter, facility or agency where survey conducted)

Facilitators - Discuss how to conduct a Focus Group – (Teams/Zoom call?) write up quick couple of sentences summarizing graphic.

If doing individual surveying – "I can record your answers or do you prefer to write them yourself?"

Planning group thought it was better to use internal staff (supervisors or Directors who have less interactions with participants) as they've established trust; often people want to talk to supervisors/directors; probably should not be conducted by front-line staff, case managers.

Determine meeting time, dates and locations that will work for the participants. Virtual or in-person?

- **Timeframe –** Sept 2021;

Mark – Families, Single Adults, Street, CH, plans to conduct focus groups/w survey – at CRM Women & Children; Men's Shelter; CRM Outreach; (time: evening in lieu of chapel, with notice, pizza,)

Jennifer – Youth - conducting Focus Group at Emerg Shelter for minor youth, after school; Older youth – will distribute survey or do phone individual interviews; RRH – **phone** survey or interviews (due to differing work schedules;) Population served also includes those with mental illness & substance use, abuse histories.

Approach other shelters for interest in helping? Share info at CoC Board meeting on 8/31. Toni to share minutes/notes with Mark & Jennifer to review/revise Intro/Survey questions or add other ideas.

Loaves & Fishes –

EVE – shelter, RRH

Haven House – shelter plus Partners in Prevention program?

Holy Cross – which programs?

Homeless Angels –

Advent House – PATH - CATA; PSH/RRH; SHIP – (w/Housing Servs Mid-MI);

? LSD – Homeless Program – Rose

CAHP – CERA participants?

LSSCM – Prevention participants?

HUD System Performance Measures - Preliminary data update July 2020 – June 2021

Overall count of people – pg 1

Shows the unduplicated annual count of homeless clients served in Shelter, Safe Haven and Transitional Housing.

- Total count increased 3% from the prior period, adding 49 people.
- 47 more in ES, 1 more in TH, 1 more in SH
    - This is the first increase in a quarterly update since prior to the pandemic.
    - Shelter capacity increased through spring 2021, coming closer to pre-pandemic levels. Greater capacity at shelters should lead to the number of people served continuing to increase as lower capacity months are dropped from the calculation.

First time homeless – pg 2 & 3

Uses a client's entry date in relation to any prior local entries to determine whether the entry is a "New" Homeless stay or whether the client was homeless in the CoC during the prior 24 months.

- This update shows the highest proportion of people newly homeless over the last 8 quarters.
    - Nearly 3 of every 4 people who stayed in shelter or transitional housing were "newly homeless" in the 12 month period. 73% newly homeless | 27% prior homelessness.
    - This period last year (July 2019 – June 2020) had the lowest rate of newly homeless
        - A year ago would have included the first full quarter that programs were operating under Covid restrictions and the CHOICE drop-in shelter was open to provide space for people who had been staying in unsheltered situations or the CRM Outreach Center.
- Anecdotally, shelters providers mentioned seeing people return that have been housed for some time and that more calls have been coming from people from outside the area looking for available shelter, particularly hoteling.
- The increasing proportion of people who are newly homeless is in contrast with other measures showing a larger portion of people in shelter identified as chronically homeless and longer lengths of self-reported homelessness.

Length of Time Homeless – pg 4 & 5

Measures the number of clients active in the report date range along with their average and median length of time homeless across emergency shelter, safe haven, and transitional housing projects. The measure includes length of time homelessness calculated by dates of enrollments in projects and by self-reported approximate dates of homelessness.

- As the number of people served and exits to housing have declined, the average time people have spent homeless has been increasing - 67 nights as measured by enrollment dates | 300 nights measured by client-reported date of homelessness.
    - Measured by self-reported start of homelessness, the LOT has increased by 48 nights compared to the last update and has increased by more than 30 nights in each of the past 3 reporting periods.
        - Stays in programs have increased gradually during the pandemic, but people are reporting that they have been homeless for longer.
            - Additional time homeless may include time in an unsheltered situation or homelessness in another CoC.
        - There are cases where the approximate date of homeless has not been updated on recent entries and historic dates from past stays are then included in the report. This is being reviewed and assessed to address data quality related to the approximate date of homelessness.

***Chronically Homeless as a % of All People in Shelter and of Adults in Shelter – pg 6 & 7**

This is not a HUD System Performance Measure. The CQI committee pointed out the increasing portion of people identified as chronically homeless in shelters during a review earlier this month. This seems to be in alignment with the increasing length of homelessness being reported, but in contrast to the newly homeless measure.

Housing placements – pg 8

Shows housing placements from various program types into Permanent Housing destinations as well as Permanent Housing Placement and Retention in PSH projects. Exits from Street Outreach include all "positive" exits, which may be going to shelter or other temporary living situations.

- PSH retention remains consistently high.
  - A rate of 97% or better has been maintained for four quarters.
- "Positive exits" tend to stay close to the 60% - 70% range.
  - Unsuccessful exits are typically the result losing touch with a person for an extended time and an exit destination is unknown.
- The housing rate from shelter, transitional housing and rapid re-housing is down 7 percentage points from this period last year, decreasing to 39% from 46% in July 2019-June 2020.
  - In the strategic planning meeting, it was mentioned that people who are newly homeless, which is representing an increasing portion of people in shelter, tend to feel they do not belong in shelters such as Holy Cross's. They may leave shelter more quickly by going to temporary living situations while they work to resolve their housing crisis.

Returns to homelessness after an exit to housing – pg 9-12

This measure looks at clients who have exited to permanent destinations two years prior to the report start date. The most recent update is clients exiting to housing between July 2018 and June 2019. Of those clients, the report shows how many of them returned to homelessness (as captured in HMIS) for up to two years after their exit to housing. The dashed green lines on pages 10 & 12 are to help illustrate the trend overtime.

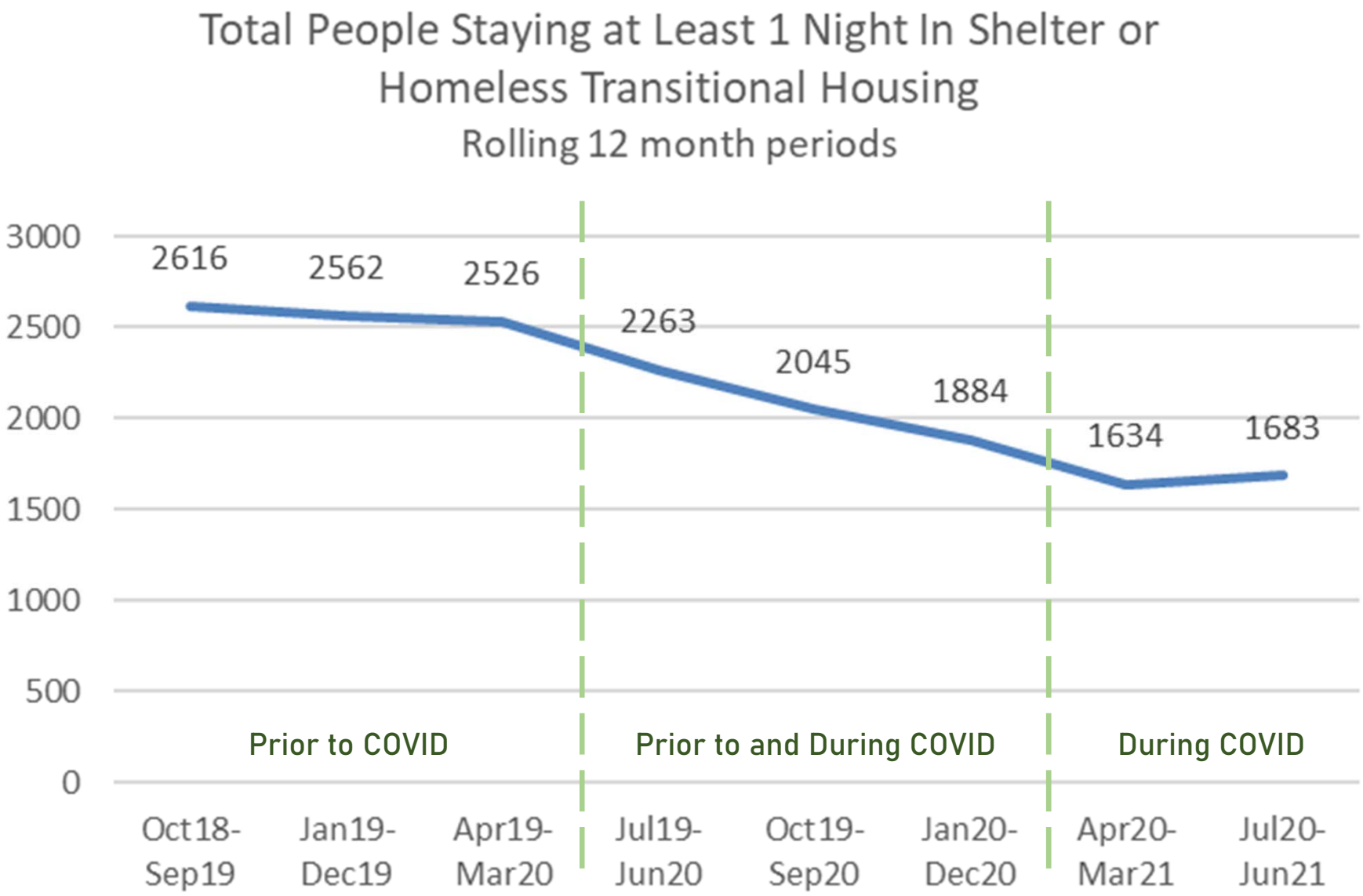
- The number of people exiting shelter to housing increased substantially from an average of 663 (from the 4 periods prior to the current) to 851 in this update. About 28% more people exited shelter to a housing destination or 188 more people. (pg9)
  - The Homeless Angels shelter started to use HMIS as of December 2018 and their inclusion contributes to the growth in the number of exits.
- The rate of returns within 1 year of an exit from shelter is at its highest in the 8 quarter dataset (pg10)
  - The increase is primarily among people who have returned to homelessness within 6 months of leaving shelter. In the most recent period, 22% of people that exited to housing returned to shelter within 6 months compared to 13% in this period last year.
    - People moving to housing directly from shelter continue to be very vulnerable, living on the cusp of a housing crisis and COVID has put a growing number back into homelessness.
- Returns to homelessness for people exiting a PSH or rapid re-housing program has remained steady at 13%-14% for six consecutive periods.
  - The gap between returns to homelessness within 1 year of exit and 13 to 24 months has been shrinking showing that if a household maintains housing for the first year after leaving program assistance, they are much less likely to become homeless in the next year.

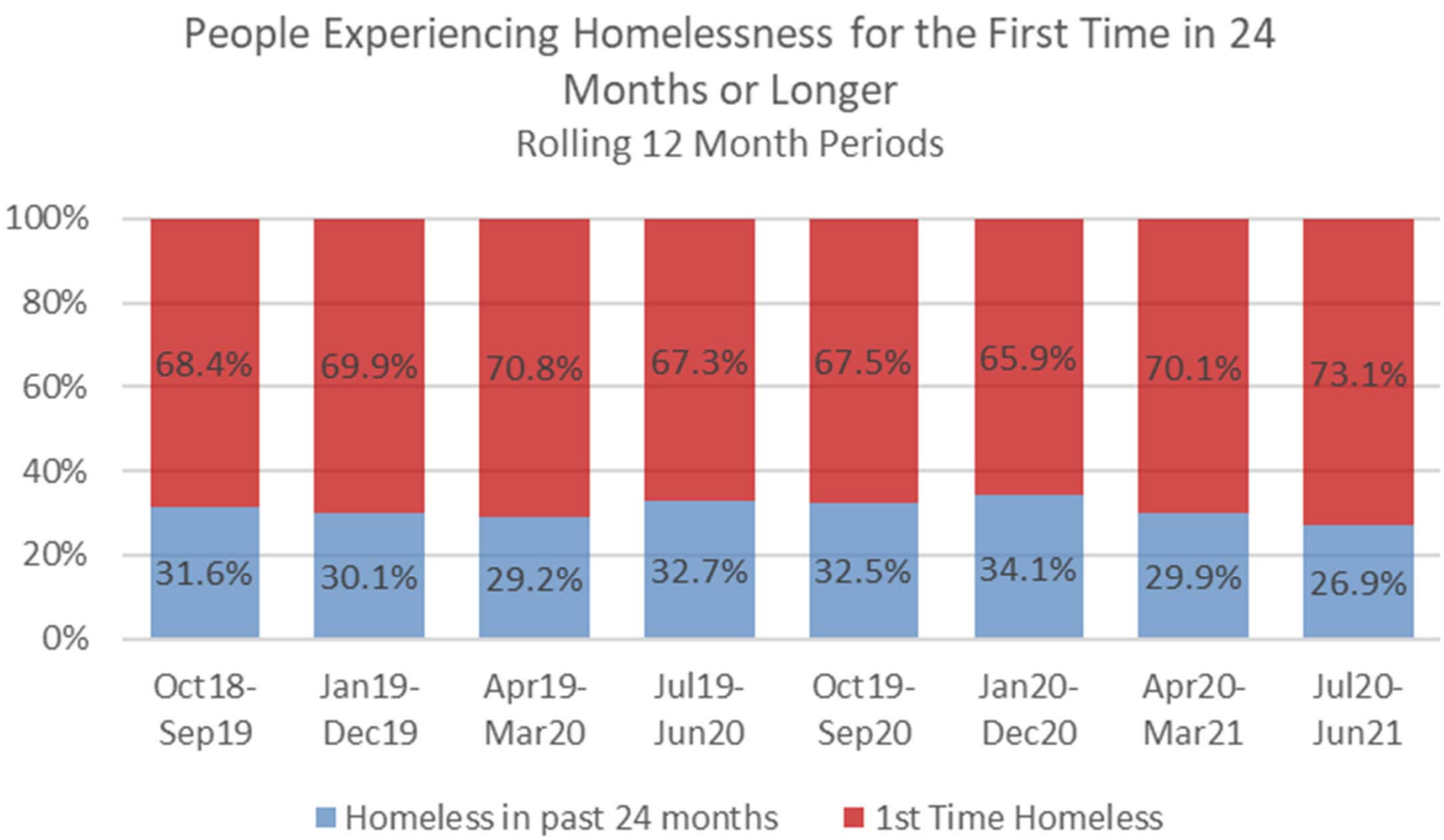
Increasing Income for HUD CoC Program participants – pg 13

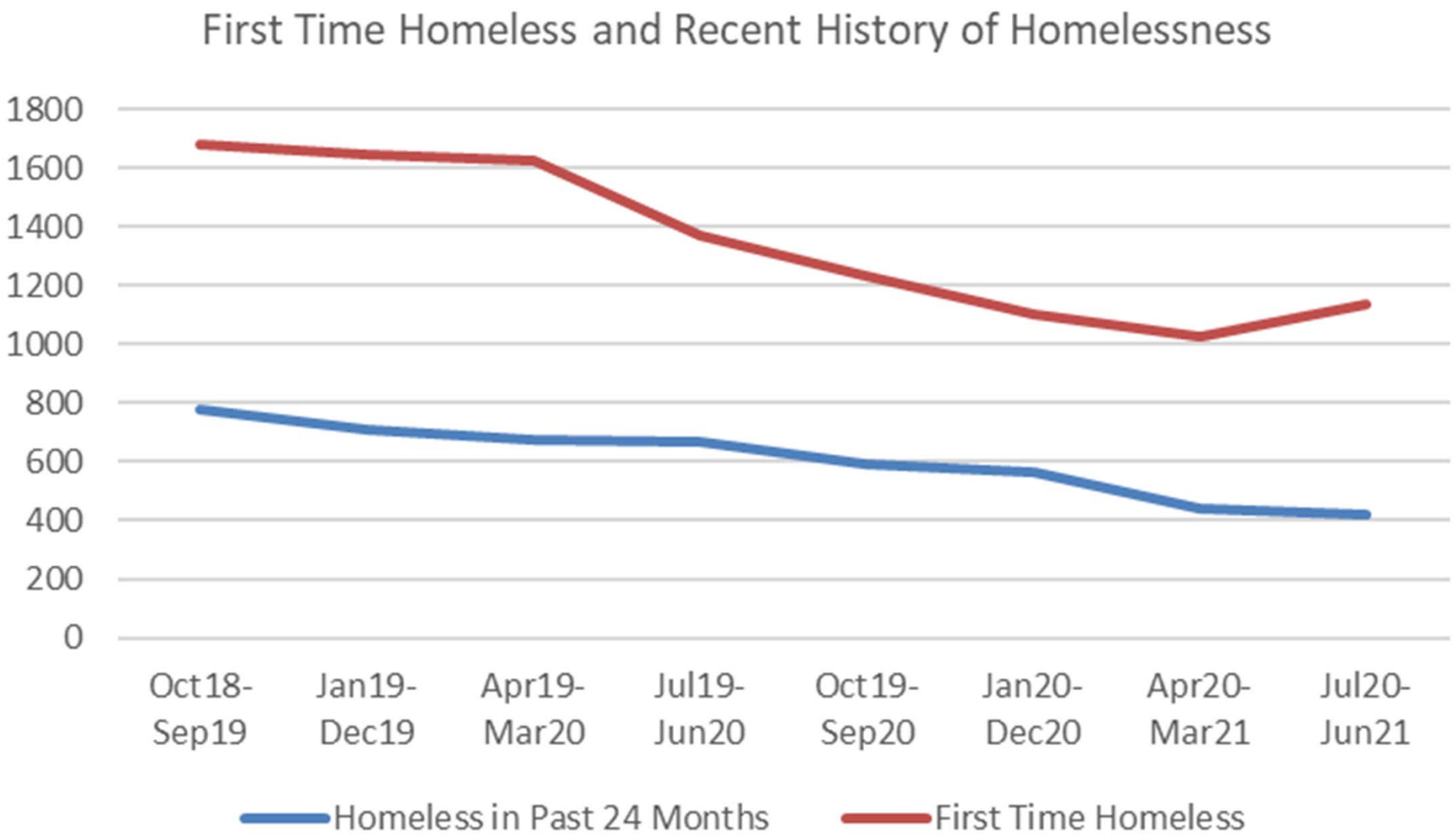
The measure only considers clients with an enrollment in a HUD CoC Program funded project within a given period to determine the percentage of clients who have increased income during the timeframe. The measure separates earned income and other income sources, but the chart shows the percent with an overall income increase.

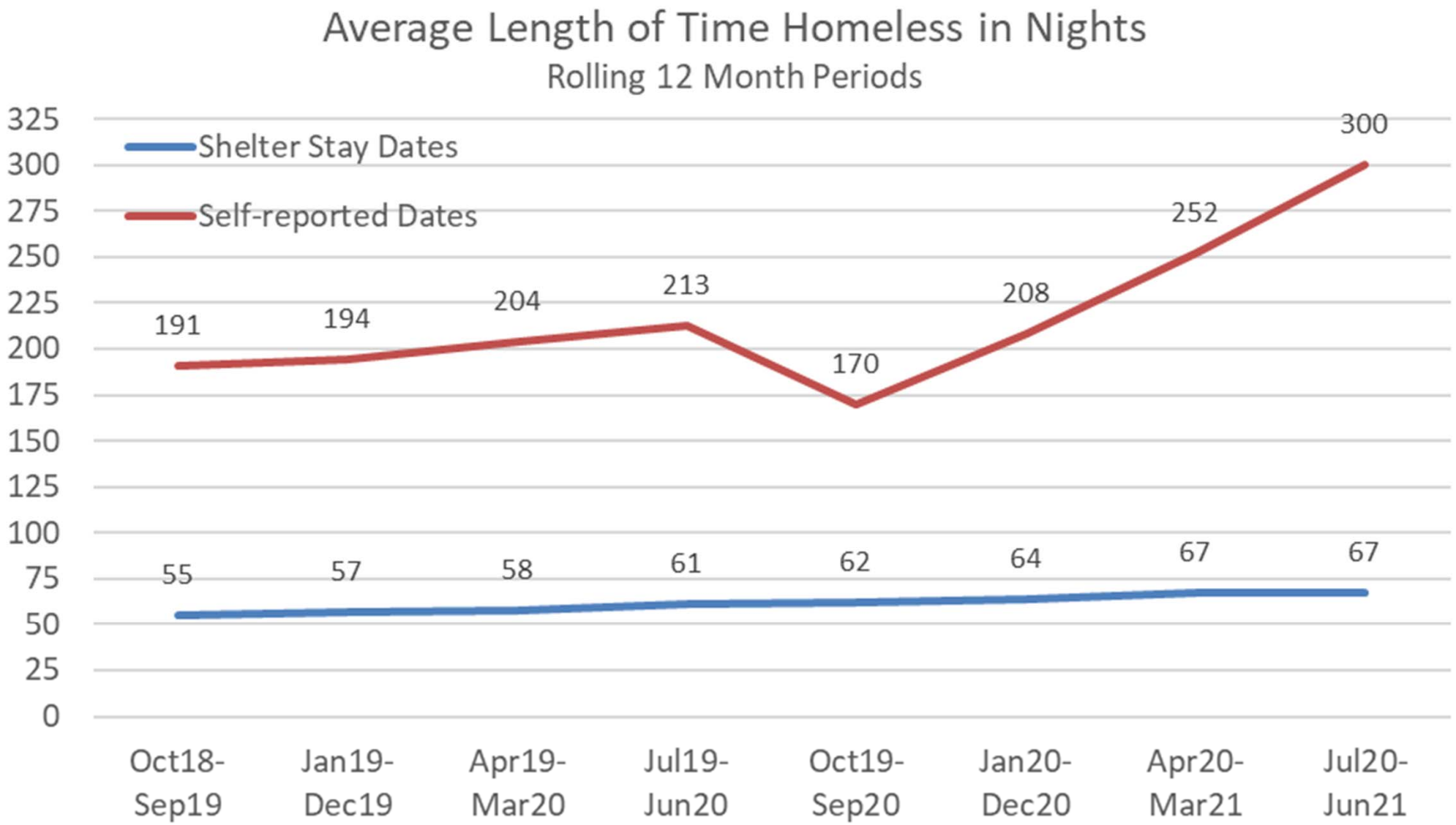
- The measure is reported for Stayers – people who been enrolled a HUD CoC-funded program for at least a year and remained enrolled as of the end of a period (ex. Still active as of June 30, 2021 in the most recent period), and Leavers – people who exited a program during the period.

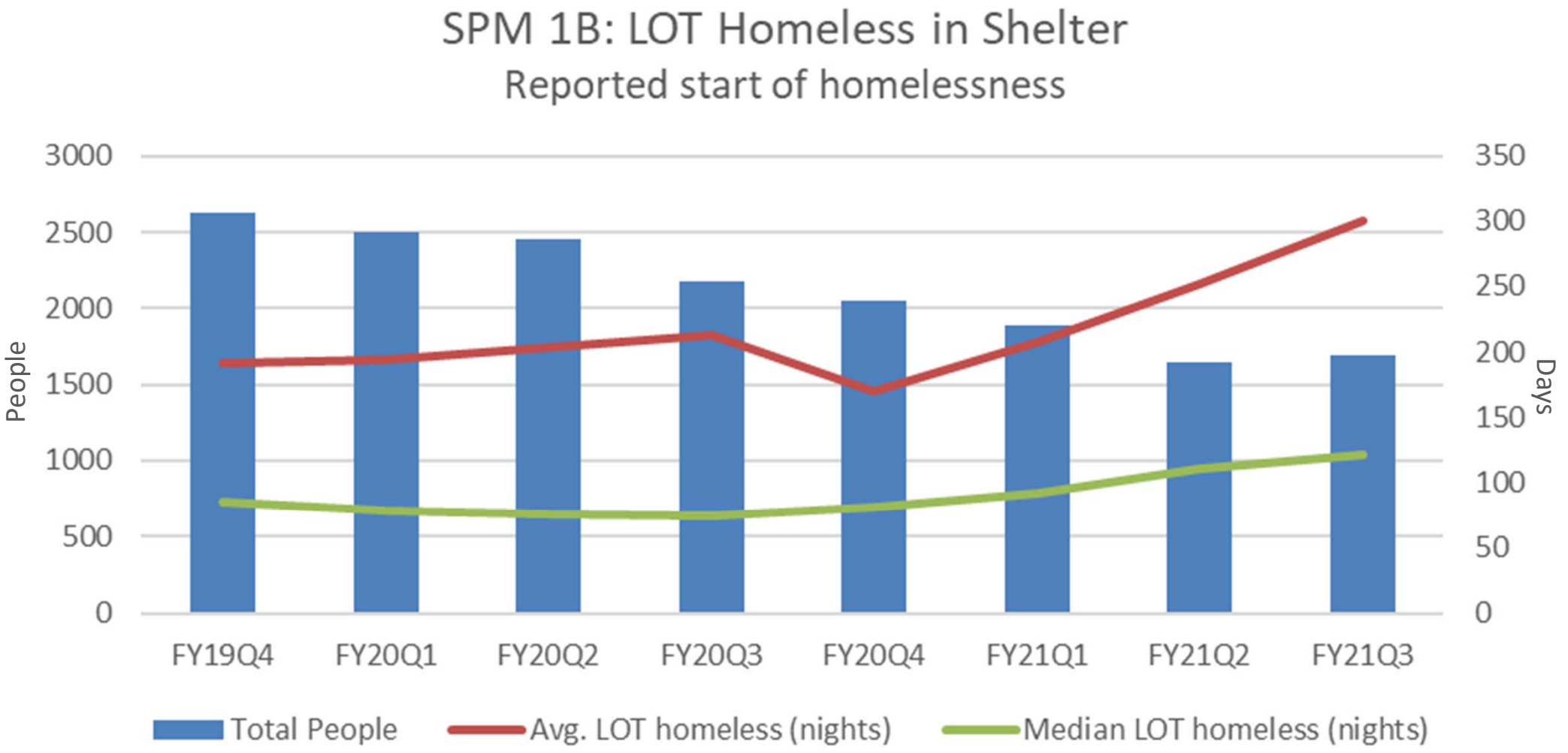
- For stayers, a third have increased their income as of their most recent annual update compared to their income at entry. The rate has been consistent for four consecutive periods.
  - Stayers are more often PSH clients due to the long-term nature of PSH compared to other HUD CoC project types (RRH or TH).
  - The rate is well below the high of 48% seen in Oct 18-Sep 19. All PSH participants receiving SSI should be showing annual Cost of Living Adjustments, which count towards an increase in income.
- The percent of people exiting programs with increased income, Leavers, has been declining for four consecutive periods. This coincides with the COVID shutdowns, including remote schooling for children.
  - Leavers are mostly Rapid Rehousing clients and are more likely to rely on earned income rather SSI or SSDI.
  - Much of the HUD CoC RRH funding is dedicated for families with children.

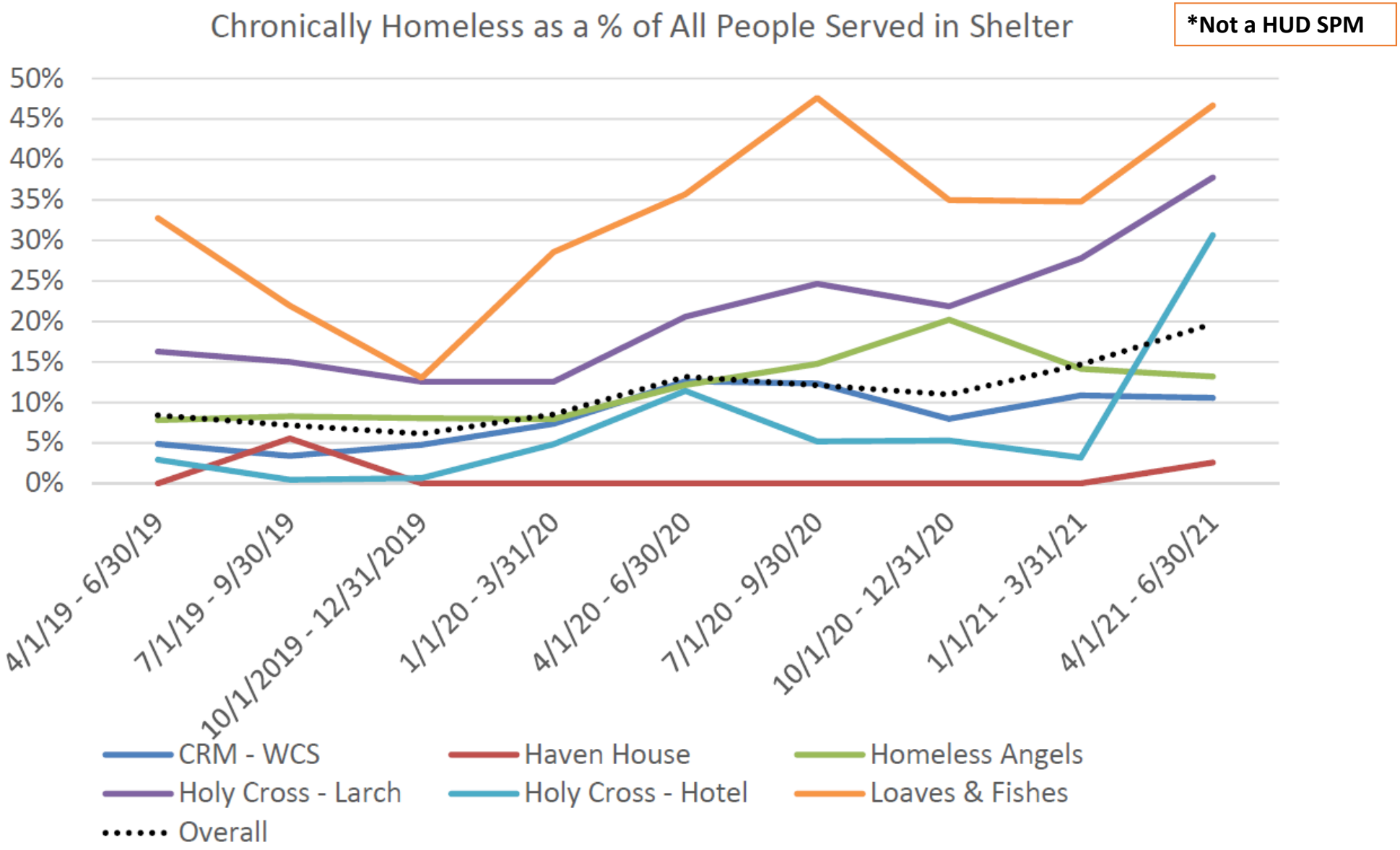

Total People Staying at Least 1 Night In Shelter or Homeless Transitional Housing
Rolling 12 month periods
3000
2500
2000
1500
1000
500
0
2616
2562
2526
2263
2045
1884
1634
1683
Prior to COVID
Prior to and During COVID
During COVID
Oct18-Sep19
Jan19-Dec19
Apr19-Mar20
Jul19-Jun20
Oct19-Sep20
Jan20-Dec20
Apr20-Mar21
Jul20-Jun21


People Experiencing Homelessness for the First Time in 24 Months or Longer
Rolling 12 Month Periods
100%
80%
60%
40%
20%
0%
68.4%
69.9%
70.8%
67.3%
67.5%
65.9%
70.1%
73.1%
31.6%
30.1%
29.2%
32.7%
32.5%
34.1%
29.9%
26.9%
Oct18-Sep19
Jan19-Dec19
Apr19-Mar20
Jul19-Jun20
Oct19-Sep20
Jan20-Dec20
Apr20-Mar21
Jul20-Jun21
Homeless in past 24 months
1st Time Homeless


First Time Homeless and Recent History of Homelessness
1800
1600
1400
1200
1000
800
600
400
200
0
Oct18-Sep19
Jan19-Dec19
Apr19-Mar20
Jul19-Jun20
Oct19-Sep20
Jan20-Dec20
Apr20-Mar21
Jul20-Jun21
Homeless in Past 24 Months
First Time Homeless

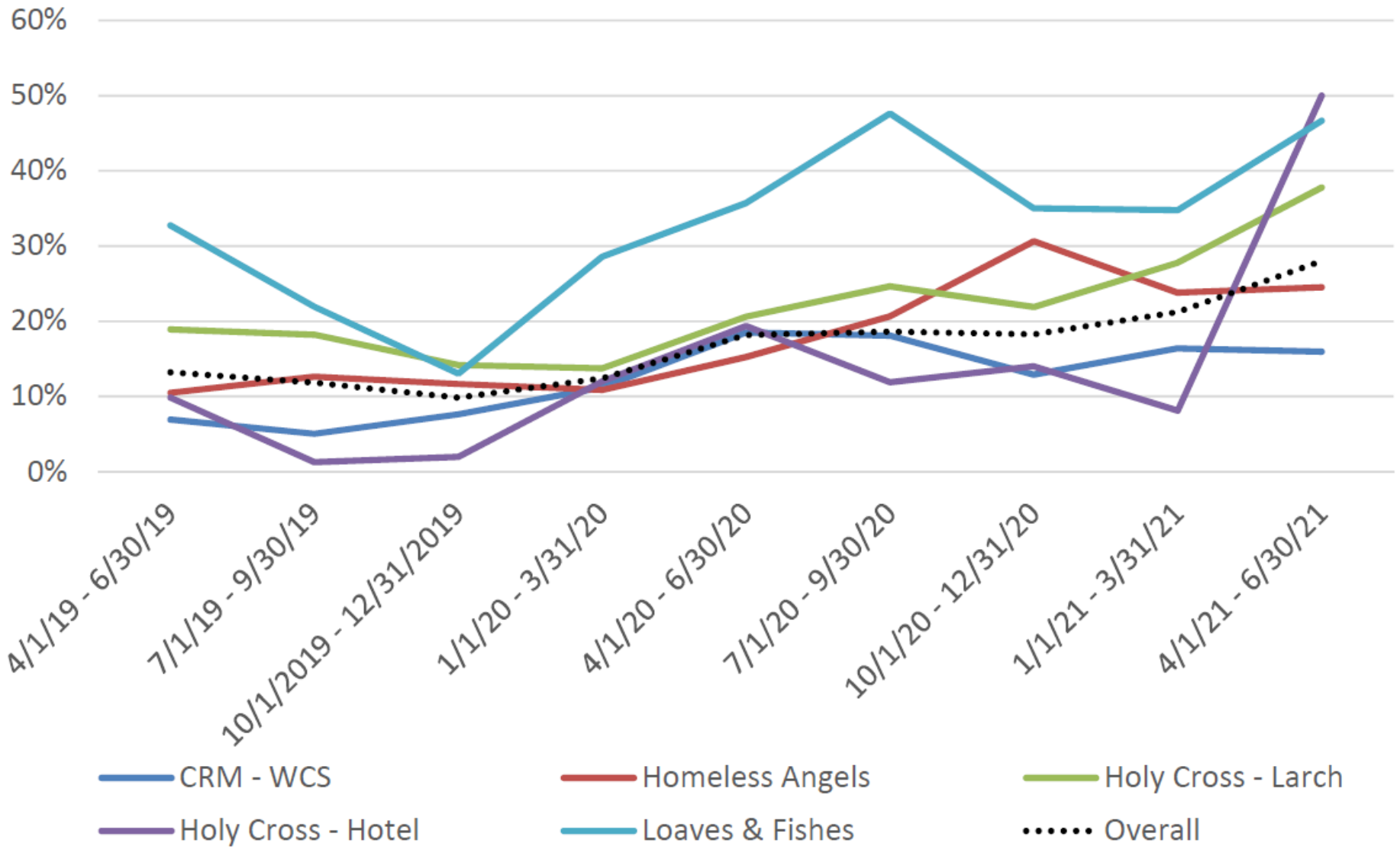

Average Length of Time Homeless in Nights
Rolling 12 Month Periods
Shelter Stay Dates
Self-reported Dates
325
300
275
250
225
200
175
150
125
100
75
50
25
0
191
194
204
213
170
208
252
300
55
57
58
61
62
64
67
67
Oct18-Sep19
Jan19-Dec19
Apr19-Mar20
Jul19-Jun20
Oct19-Sep20
Jan20-Dec20
Apr20-Mar21
Jul20-Jun21

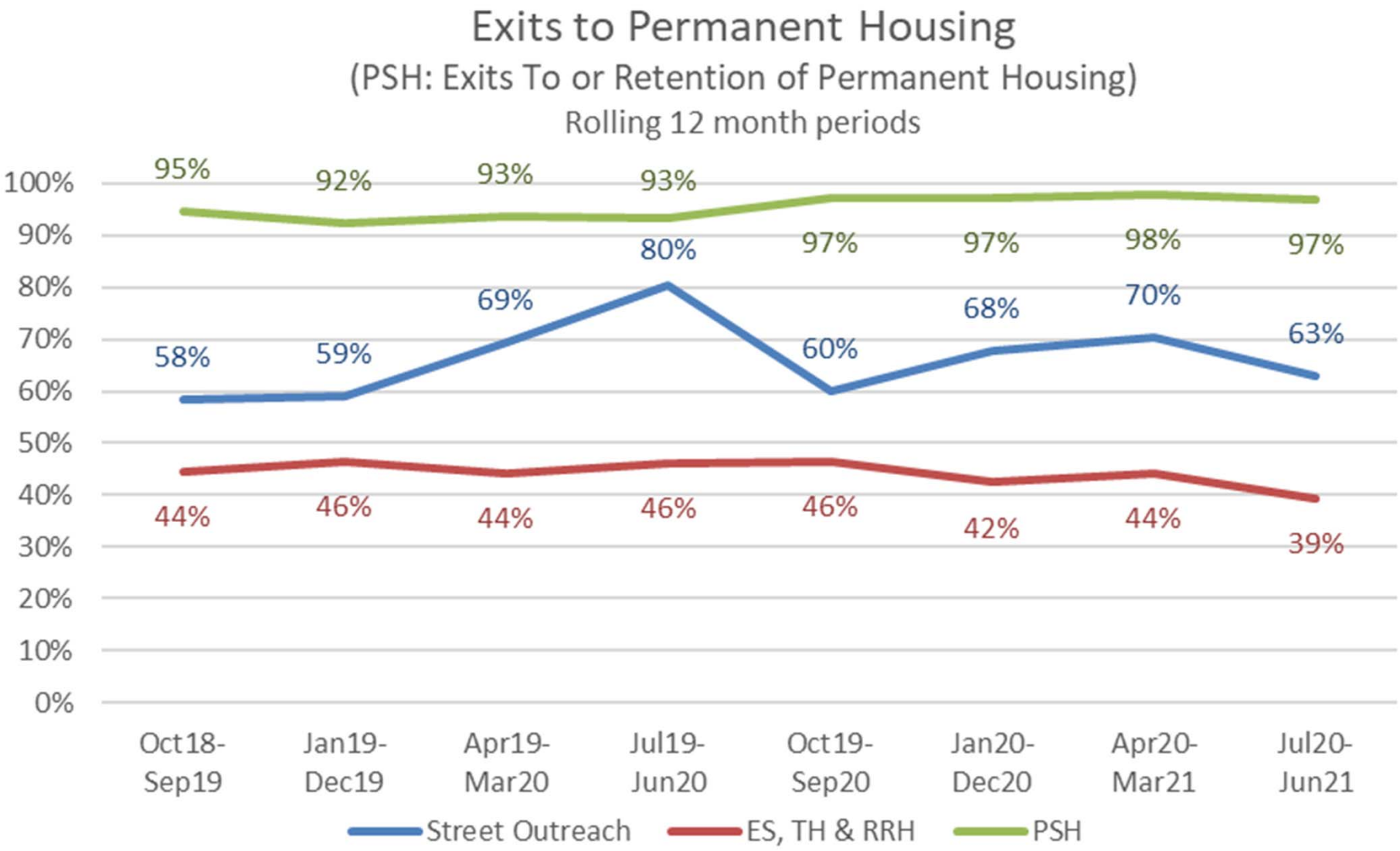

SPM 1B: LOT Homeless in Shelter
Reported start of homelessness
People
Days
3000
2500
2000
1500
1000
500
0
350
300
250
200
150
100
50
0
FY19Q4
FY20Q1
FY20Q2
FY20Q3
FY20Q4
FY21Q1
FY21Q2
FY21Q3
Total People
Avg. LOT homeless (nights)
Median LOT homeless (nights)


Chronically Homeless as a % of All People Served in Shelter
*Not a HUD SPM
50%
45%
40%
35%
30%
25%
20%
15%
10%
5%
0%
4/1/19 - 6/30/19
7/1/19 - 9/30/19
10/1/2019 - 12/31/2019
1/1/20 - 3/31/20
4/1/20 - 6/30/20
7/1/20 - 9/30/20
10/1/20 - 12/31/20
1/1/21 - 3/31/21
4/1/21 - 6/30/21
CRM - WCS
Haven House
Homeless Angels
Holy Cross - Larch
Holy Cross - Hotel
Loaves & Fishes
Overall

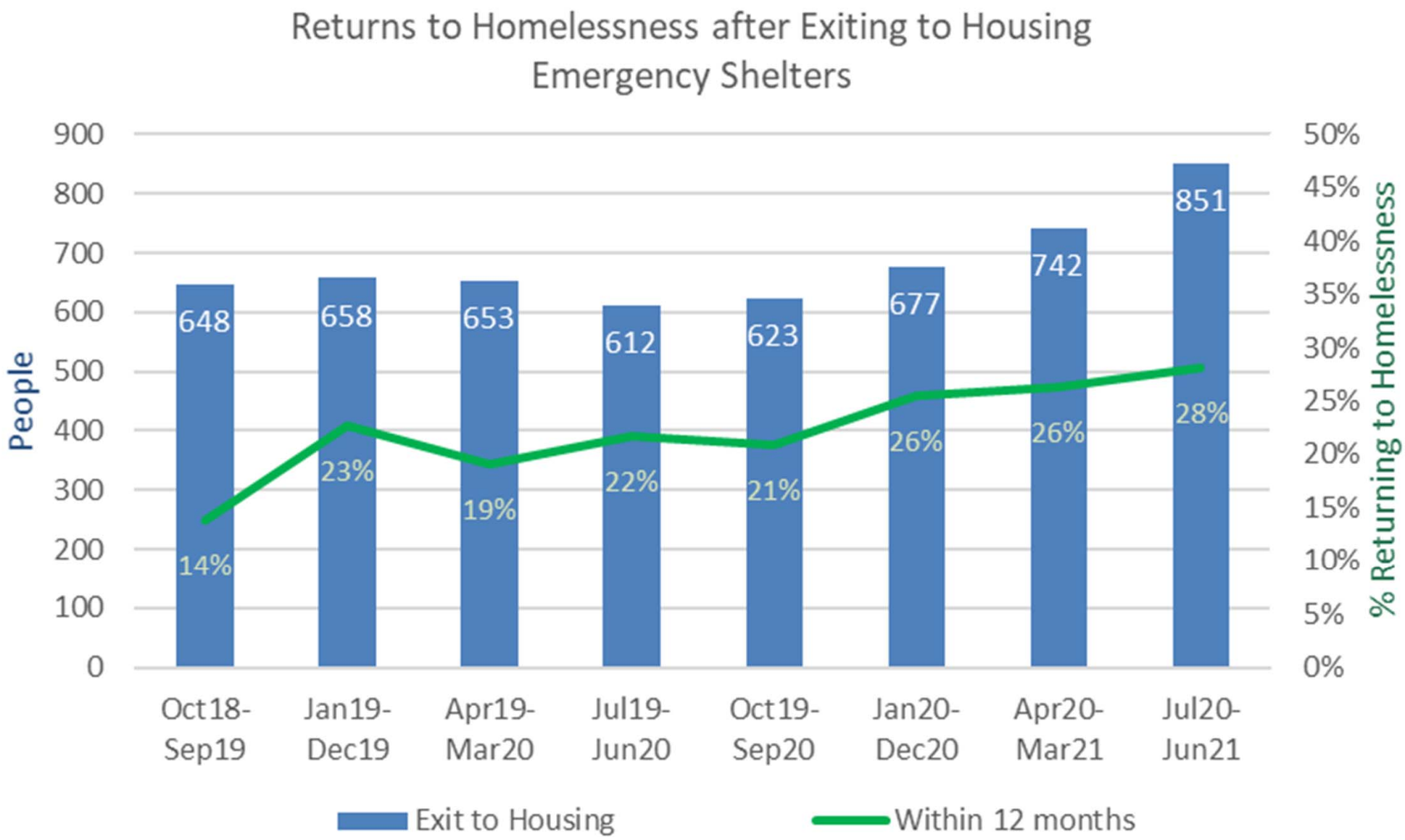
Chronically Homeless as a % of Adults Served in Shelter

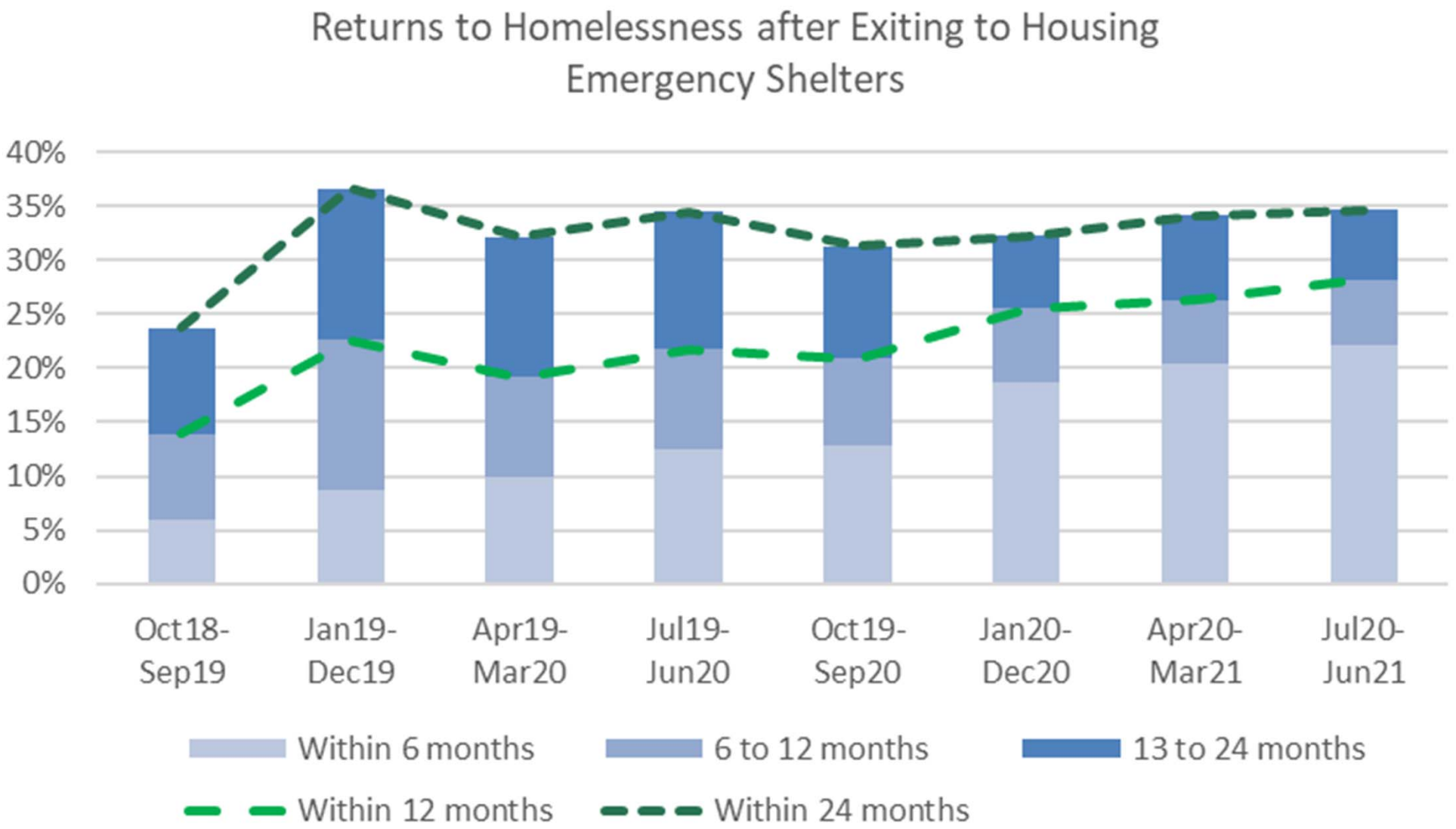
*Not a HUD SPM

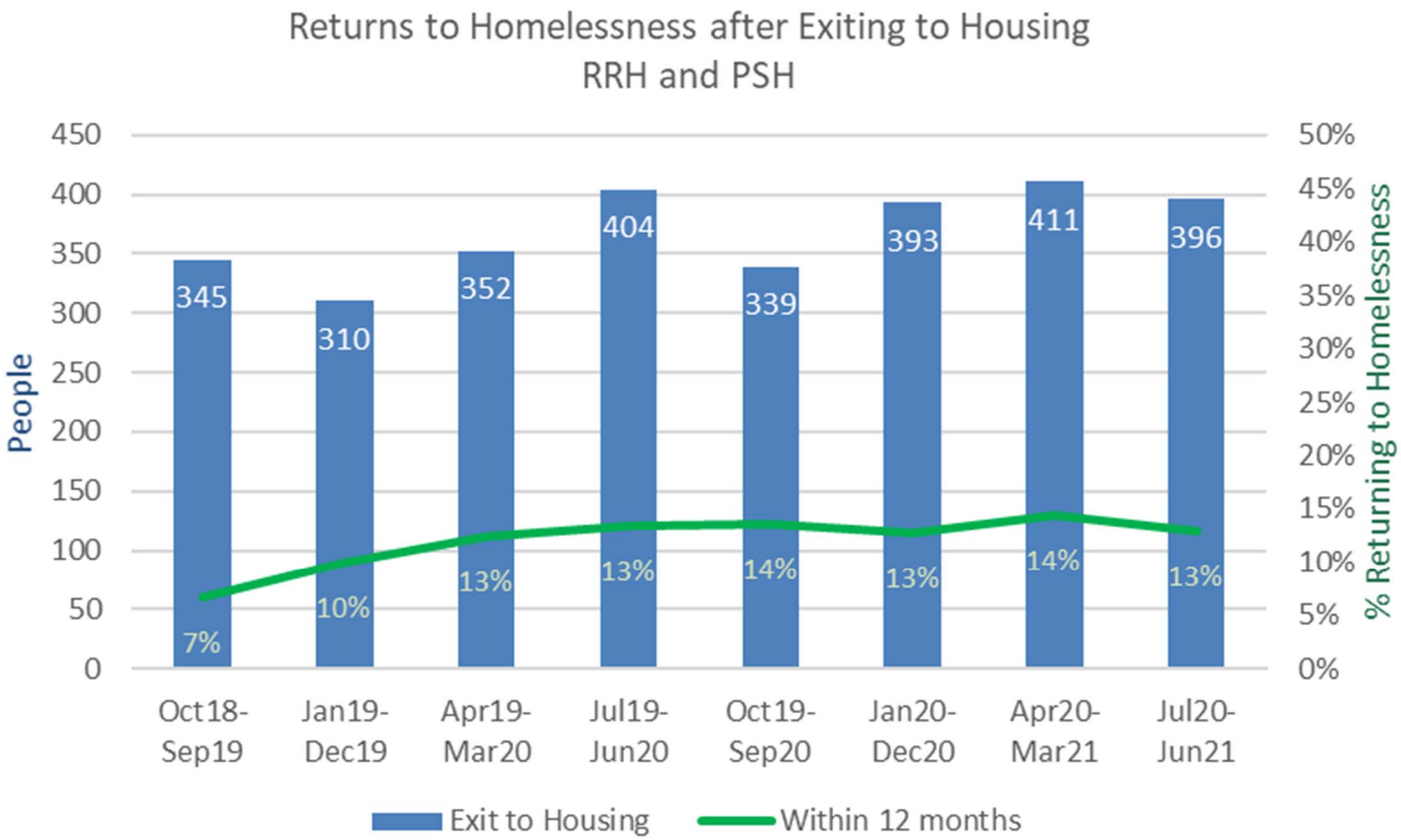




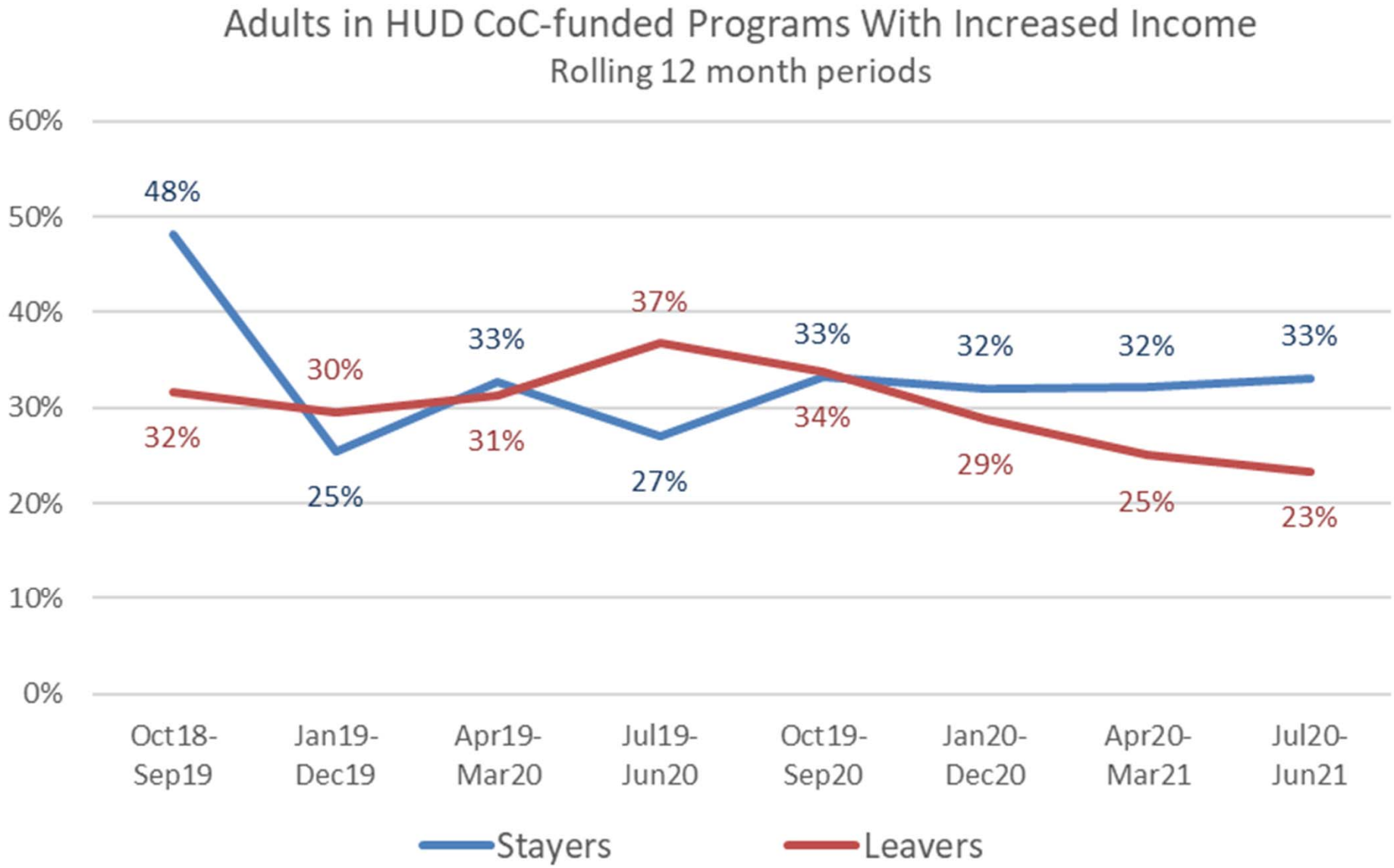
*Street Outreach Exits includes exits to shelter or temporary living situations.


Returns to Homelessness after Exiting to Housing Emergency Shelters
People
% Returning to Homelessness
900
800
700
600
500
400
300
200
100
0
50%
45%
40%
35%
30%
25%
20%
15%
10%
5%
0%
648
658
653
612
623
677
742
851
14%
23%
19%
22%
21%
26%
26%
28%
Oct18-Sep19
Jan19-Dec19
Apr19-Mar20
Jul19-Jun20
Oct19-Sep20
Jan20-Dec20
Apr20-Mar21
Jul20-Jun21
Exit to Housing
Within 12 months


Returns to Homelessness after Exiting to Housing Emergency Shelters
40%
35%
30%
25%
20%
15%
10%
5%
0%
Oct18-Sep19
Jan19-Dec19
Apr19-Mar20
Jul19-Jun20
Oct19-Sep20
Jan20-Dec20
Apr20-Mar21
Jul20-Jun21
Within 6 months
6 to 12 months
13 to 24 months
Within 12 months
Within 24 months


Returns to Homelessness after Exiting to Housing
RRH and PSH
People
% Returning to Homelessness
450
400
350
300
250
200
150
100
50
0
50%
45%
40%
35%
30%
25%
20%
15%
10%
5%
0%
345
310
352
404
339
393
411
396
7%
10%
13%
13%
14%
13%
14%
13%
Oct18-Sep19
Jan19-Dec19
Apr19-Mar20
Jul19-Jun20
Oct19-Sep20
Jan20-Dec20
Apr20-Mar21
Jul20-Jun21
Exit to Housing
Within 12 months

Returns to Homelessness after Exiting to Housing
RRH and PSH
25%
20%
15%
10%
5%
0%
Oct18-Sep19
Jan19-Dec19
Apr19-Mar20
Jul19-Jun20
Oct19-Sep20
Jan20-Dec20
Apr20-Mar21
Jul20-Jun21
Within 6 months
6 to 12 months
13 to 24 months
Within 12 months
Within 24 months


Adults in HUD CoC-funded Programs With Increased Income
Rolling 12 month periods
60%
50%
40%
30%
20%
10%
0%
48%
25%
33%
27%
33%
32%
32%
33%
32%
30%
31%
37%
34%
29%
25%
23%
Oct18-Sep19
Jan19-Dec19
Apr19-Mar20
Jul19-Jun20
Oct19-Sep20
Jan20-Dec20
Apr20-Mar21
Jul20-Jun21
Stayers
Leavers

From: Sharon Dade <SDade@hccsnet.org>
Sent: Wednesday, August 25, 2021 12:50 PM
To: Kim Shirey <kims@lanshc.org>; Susan Cancro <secancro@adventhouse.com>; katrina.urista@lansingmi.gov; Young, Toni <toni.young@lansingmi.gov>
Cc: Catrina Bady-Adams <CBady-Adams@hccsnet.org>; Aimee Clark <aclark@rdma.com>; Ryan Kunzelman <rkunzelman@rdma.com>; Rawley Van Fossen <rawley@capitalareahousing.org>
Subject: Superior Management Company

CAUTION: This email originated from outside of **Capital Area Housing Partnership**. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,

I sent the email below to Sean McAlpine, after a conversation yesterday related to utilities. For most of our vulnerable tenants in PSH, RRH and PREV, we have been able to negotiate utilities (primarily electric) into the cost the leases. Superior Management which holds 800+ units in the area is changing their policy to exclude utilities from the lease. Please see the email I sent him this morning, particularly the last two paragraphs. I believe a conversation is in order prior to addressing the HUD NOFA.

Thanks Sharon

Sean,

Thank you for the conversation and clarification yesterday. Magok has sent you a detailed email related to PSH tenants. We will follow up this email with the rapid rehousing and prevention cases in your properties by mid next week.

Based on our review, it appears about 70% of our PSH tenants are on month-to-month leases or have leases ending or about to end. I am assuming this means you have right to give a 30-day notice prior to making the lease changes. We would ask that these changes not occur for at least 90-days. We do not want to see a sudden disconnection of utility services for these tenants.

Please note, many of our tenants are fragile, have minimal if any income, and may have old utility bills or other barriers to prevent them from getting utilities in their names. We will need time to establish processes to appropriately make these changes without utility interruption. We will need to reach tenants individually to 1) explain the change in the utilities and as a result, explain their increased responsibilities. We will also need to establish new processes that help tenants maintain utilities consistently.

Lastly, I plan to share your concerns and policy change related to utilities with Lansing Housing Commission and Advent House Ministries. It would also be relevant to the City of Lansing. Because this is a shift of administrative and financial responsibility to the tenants and therefore to the agencies, I will recommend a conversation with HUD to increase our staffing and administrative budgets. Do you want to be included in a conversation with these partners?

Sharon Dade

Director

New Hope Community Center

sdade@hccsnet.org

414 North Larch Street

Lansing, Michigan 48912

Cell: 517-202-3504

sdade@hccsnet.org

www.holycrossservices.org

Are You Struggling to Pay Your Bills?

Keeping On Together

LANSING BWL

Hometown People. Hometown Power.

We Can Help!

Over a dozen local community partners will host two Financial Pandemic Relief Fairs to help Lansing area residents connect with financial resources to assist during the pandemic.

This event is free and open to the public. No pre-registration is necessary. Masks are required.

- **Tuesday, August 31 - 4-7pm**
  Gier Community Center, 2400 Hall St., Lansing
- **Wednesday, September 1 - 4-7pm**
  Alfreda Schmidt Community Center, 5825 Wise Rd., Lansing

Participants are recommended but not required to bring:

- Driver's license
- Social Security card
- Landlord's email address (if a renter)
- Copy of mortgage/lease
- Copy of late utilities
- Proof of current income

For more information,
visit www.lbwl.com/shutoffprotection.

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