

**MSHDA AND CITY ESG
GRANT TIMELINE DETAIL
2024-2025**

Action	Deadline	Responsible	Note
Approve timeline	Tuesday, February 27, 2024	CRHC Board	Action item
Develop/approve grant application, scoring process	Fri, March 8, 2024	CRHC Finance Committee	No potential applicants involved
Board approval	Friday, March 15, 2024	Board Members	Electronic Vote
Public Notices	Friday, March 22, 2024 and ongoing	City	Meetings, etc.
Distribute Notice, timeline, grant applications, budget	Friday, March 29, 2024	CRHC Secretary	Electronic to all members and publicly, website postings
Ongoing Q&A for ESG Grants for Applicants	Tuesday, April 2 – 2:30 pm Teams Contact CRHC Coordinator for invite	City	Via Teams
Recruit Scorers	Finalize by Apr 5	CRHC Exec Comm/ Finance Chair	By email to all members (goal is eight)
Letter of Intent from Applicants	Wed, Apr 10, 2024 by 5 pm	Applicants	By email to CRHC Coordinator
Q&A for Scorers	Ongoing	City	Scorers Q&A
ESG Application submission deadline	DUE Wednesday, April 17 NOON (Prepare applications to disseminate to scorers)	Applicants	By email timestamp to CRHC Coordinator
ESG Applications scored	To scorers: Fri, April 19 eve; DUE by COB	City to send to Scorers	No potential awardees involved
Scores Due	Friday, April 26, by 5 pm	City	Send to Finance Comm, Scorers
ESG Applications final recommendation	Wednesday, May 1	CRHC Finance Committee Meeting	Finance Chair sends recomb to CRHC Chair
ESG Allocations/awards approved	Fri, May 5 (vote completed by 5:00 pm)	CRHC Secretary sends out for CRHC Board Vote	Awardees Notified; Info to Doris/Toni @ City