

## Questions about the FY2021 CRHC Application for HUD CoC Funding

**Question:** About the checklist for “New Applicants”, does that mean that renewal projects do not need to submit the same documents? Is there a different checklist for renewal projects? I work with multiple organizations, some of which are renewal projects, which is why I am asking.

**Answer:** The checklist is for new applicants who are not current recipients of a HUD CoC Program grant. A new applicant may apply for a renewal project or for a new project. If an agency you are working with is not currently the recipient of a renewal grant (one of the projects listed on the Grant Inventory Worksheet on page 10 of the application) then it is necessary to provide the documents on the checklist. If the agency is already a recipient of a renewal grant then there is no need to complete the checklist because the City of Lansing HRCS Department already has copies of the documents for current grantees.

*For returning applicants applying for a renewal grant:*

**Question:** Is it possible to see the overall percentage of errors we make? We're writing a grant and it's asking what our HMIS error rate is.

**Answer:** Yes, the best way to do that is with an HMIS ART report. It's the Data Completeness Report Card report in the following location in ART: Public Folder > ART Gallery Reports and Resources > ART Gallery Reports > 0252 – Data Completeness Report Card (EE) – v18. A screen capture showing the report location is attached too.

This provides the completeness rates for different data elements and also an overall percentage. There is a problem with how the report is pulling information about disabling conditions. That was one area of the system that saw changes in the HUD data standards update and the report has not been revised yet to correctly count the re-worded condition types. If the report isn't updated by next week then we'll have to calculate the data completeness rate excluding the field that isn't being counted correctly. The overall rate can be added up without that data element included to figure out a percent that is not skewed by the error in the report.

