Capital Region Housing Collaborative Board Minutes

Tuesday, September 24, 2019

**Board Members:** Sharon Dade (Holy Cross), Jessica Lamson (MMRS), Katrina Urista (CoL), Susan Cancro (Advent House), Jenny Leaf (Loaves & Fishes), Jennifer McMahon (CFC), Elizabeth Rios (LS), Rose Taphouse (LSD), Doris Witherspoon (CoL), Cindi Borgman (CEI-CMH), Mark Criss (CRM), Adrienne DeFord (ICHD), Su’Alyn Holbrook (DHHS), Gabriel Biber (Haven House), Lucretia Stevenson (Consumer)

**Board Members Present:** Rose Taphouse, Cynthia Borgman, Jennifer McMahon, Susan Cancro, Liza Rios, Doris Witherspoon, Katrina Urista, Jenny Leaf, Gabriel Biber, Lucretia Stevenson

**Others in Attendance:** Brigitte Gurden, Teri Looney, Maureen Nagy, Kim Gillespie, Rich Howard, Toni Young, Meaghan Redd

**Board Members Excused**: Sharon Dade, Adrienne DeFord, Jessica Lamson

**Approval of August Minutes**:

Mark moves to approve, Gabriel seconds. No discussion. All in favor.

**Additions to the Agenda**: none

**Chair**:

*Board Elections*: Jenny Leaf, Liza Rios, Susan Cancro, Teri Looney, Patrick Patterson, Brigitte Gurden are on the slate as of today. Potential for more nominations. Four current openings.

*Financial Report*: Original plan from the City was $2000 for the CRHC. CRHC was notified that the grant amount was raised to $7000.

*County Fund Update*: The Coordinated Entry is working to get that money out to the public as prevention money. Sharon is currently holding the process for the money. Once she finalizes the process, it will be made public and then the money will be made available.

*PIT Count*: Holy Cross cannot do the PIT count again as they have in the past. There needs to be a new agency to coordinate the PIT count in January. Advent House, Legal Services, Child & Family are willing to help with the PIT count.

*Homeless Awareness Month*: Rose, Jennifer, Maureen, Katrina volunteer to be in planning work group.

**Committee Reports**:

*Membership*: Reviewed the membership packet. The Membership Complaint Form was included, but it was decided that the form should be more open to include conflict, kudos, etc. It will be ready by the end of the year.

*CQI*: Two meetings ago, the team looked at a USICH report which assessed how our CoC was dealing with Chronicity in our area. The shared report is four pages and it includes any item on the assessment that the CoC did not pass. The next steps will be the Board review and then begin using this as a guide to how we handle the chronicity on our community. CQI will return to this report a year from now and see how we are doing at that time.

*Network*: There were no speakers and the network was able to spend more time connecting. The Annual meeting will be the October meeting. A presenter from the National Food Bank will be speaking at the annual Meeting. Please plan to attend as voting will also take place. The Meeting will be at Advent House.

*Veterans*: No report, but will meet in October.

*Strategic Planning*: Discussed Racial Disparity Assessment. The Board conducted a Racial Disparity Assessment then followed with a group review of the HMIS data on people served by race, positive exits to Permanent Housing and by household and by race. The team is now looking at the 2019 instructions for the NOFA compared to the 2018 NOFA.

Please get comments to Toni via email as soon as possible.

*Fund Development Committee:* The NOFA is being written by the City of Lansing and appreciates your input. The grant is competitive. The City is assuming the risk for the HUD grant. Application process, and scoring creates its own problems in that all the projects are different and it’s hard to score them against each other. Scoring and ranking are different but related processes. Ranking reflects promotion of the well-being of the community we serve. Scoring is related to program design, as well as applicant capacity and potential or past performance. Scoring creates values that contribute to but do not necessarily determine ranking levels. Discussion was had regarding the process that was used to determine the recent ranking of applicants for the HUD NOFA. EVE raised the point that the recent ranking meeting had their DV Bonus proposal at the number one ranked position. The City then reviewed the HUD policies and recommended moving DV Bonus proposal to a lower position in the ranking. They based this determination on their understanding from HUD instruction that it would not affect the chance of the DV Bonus being funded (as it would be evaluated independent of the ranking); however, if existing programs were ranked too low it would jeopardize renewal of that funding. Since jeopardizing existing programs could result in significant numbers of persons becoming homeless and since the DV Bonus would be evaluated independently, the ranking change was made. Recommendation was made for future funding/ranking processes to call an in person meeting of the committee so ranking changes can be better discussed and recommendations understood. This would assist with transparency.

*Lansing School District:* Boys small underwear is needed. Upcoming meeting for homeless liaisons in October. Rose will be attending the National Conference for Educating Homeless Children. New Superintendent, Mark Coscarelli.

**Old Business:** Susan announced that agencies must be paid by the date of the meeting to vote.

**New Business**: CMH talked about a housing issue they are experiencing. Adult Foster Care providers that accept Medicaid, have had additional stressors including not having enough staff for the housing situations. 6 or seven Adult Foster cares have closed in the last few years and only one has opened. One provider was audited and all four homes were closed. Then another provider closed four more. 35 majorly mentally ill people to rehouse over the summer. Anticipating more closures, and wanted the group to know.

**Adjournment:** Mark made a motion to adjourn. All in favor. Meeting adjourned at 11:04am