**GLHRN Board Minutes**

**Tuesday, June 26, 2018**

**9:00-11:00 am**

City Rescue Mission

**Meeting called to order at 9:11 am**

**Introductions**

**Board Members**:

Sharon Dade (VOAMI), Jessica Lamson (MMRS), Katrina Urista (CoL), Jennifer McMahon (CFC), Elizabeth Rios (LSSEM), Rose Taphouse (LSD), Doris Witherspoon (CoL), Cindi Borgman (CEI-CMH), Mark Criss (CRM), Joel Murr (ICHD)

**Guests**:

Joan Jackson Johnson (CoL), Toni Young, (CoL), Meaghan Redd, (GLHRN), Renee Jones, (VOAMI), Julie Shaltry (VOAMI)

**Approval of May Minutes**

Motion to approve the minutes, Jessica, Katrina seconds.

No discussion.

All in favor.

None opposed.

**Additions to the Agenda**

The meeting began with a moment of silence in remembrance of Mark Bozo, Director of City Outreach, and the Beasley family.

Ingham County Housing Choice Voucher (HCV) waitlist is typically about 225-250. A total of 240 names have been pulled for housing, resulting in a waitlist of zero until other names are added.

*Holy Cross/VOA*

Sharon received the corporate documents from Holy Cross. She will forward those to MSHDA and the City of Lansing.

*CMH Announcements*

CMH started a crisis intervention center in January. It’s been effective in assisting and managing trauma. It’s been opened up to the community on a case by case basis. They’ve managed three car fatalities and a suicide. They do go out into the community. Sara Laurie fields the requests.

CMH switched a program around and now has Urgent Care Staff that are able to travel to shelters to assist with mental health crisis counseling or intervention. Contact Cindi or Brooke Hall to triage. Mostly available in the day time hours.

Home and Community based services are federally mandated through the states. Changes may impact the number of adult foster care providers available in the community. Smaller providers may find it difficult to continue under the new regulations. They are working on a plan to restructure the adult foster care housing.

Mark Criss and the CRM Board met and discussed the need for more low barrier shelter, and they are researching other options.

**Chair Report**

*Bank Account Owners/Signers Update* – In accordance with the Board resolution, the paperwork has been completed with the credit union to make the Chair and Vice Chair the signers and owners of the Network’s bank account.

*Family Unification Program (FUP) –* Reported that the board voted to decline the option to express an interest in receiving the FUP vouchers. This was due to the recognition that these populations will need significant support to succeed and lack of any funding for supportive services for the FUP vouchers.

**Committee Reports**

*Strategic Planning (SP)*

The Board discussed the name change for the Network. The Committee recognized the importance of getting input from each of the committees into the strategic plan. The SP committee will draft a plan for presentation and comment. Toni is reviewing other agency strategic plans and will make a recommendation to the group regarding format/structure of the plan.

*Continuous Quality Improvement Committee (CQI)*

The Committee discussed what other areas could be monitored monthly besides reviewing the monthly outcomes. They discussed “How do we look at diversion and measure it?” Diversion is becoming a critical component of how services are provided to homeless. What can we do to increase diversion and provide mediation skills as a prevention model for homelessness.

*Finance Committee*

The Finance Committee is recommending the following percentages for MSHDA ESG funding for the 18-19 year.

Shelter Operation:

Haven House – 9.2%

CFC-GYS - 4.4%

Loaves & Fishes – 6.1%

VOA – 5.2%

MMRS – 5.2%

Rapid Rehousing and Prevention:

VOA RRH – 30.7%

VOA Prevention – 25.3%

Outreach:

Advent House Street Outreach – 4.0%

Admin and HMIS:

HMIS – 3.0%

Admin – 7.0%

Motion to accept the above percentages as recommendation for 2018/2019 funding cycle for MSHDA ESG, by Doris.

Seconded by Liza.

No Discussion.

All in favor

None opposed.

**Reallocation for GLHC Walnut program to PSH**

The Finance Committee is also recommending that for next year the allocation for 19/20 be reallocated from the acquisition type of grant to reallocate it to a PSH program with admin assistance, Supportive Services, and Rental assistance.

Liza made a Motion to reallocate the GLHC Walnut program from permanent housing to Permanent Supportive Housing in 19/20.

Sharon seconds

All in favor, none opposed.

*Network Meeting*

GLHRN Name change

Last Board meeting a name change for the Network to the Capital Region Housing Collaborative was ratified. The name change came up in discussion in many committee meetings. The concern was “Housing” was too expansive and people were concerned that they did not want the vision to go to all housing rather than homelessness. The new proposed name is Capital Region Homeless Collaborative.

Doris makes a motion to change the name to Capital Region Homeless Collaborative. Jessica seconds.

Discussion:

Katrina – We do a lot of work with preventing people from leaving their homes, we work with people prior to homelessness. We need to focus more on the positive and what is best for the family and individual. We need to start with the thousand steps prior to being homeless.

Liza – 100% of the work they do is prevention and how homelessness is prevented.

Doris – The umbrella of Homeless should be over the housing portion instead of housing over homeless.

Liza – Isn’t our focus going to be on bringing more housing agencies to the table.

Julie – A lot of the ownership came from the agencies and their workers feeling ties to the sense of purpose and homelessness. And how they feel ownership in the process.

Sharon – She likes being able to invite the housing agencies to the table and ask them, how many are low income, where are you building.

Mark – agrees with Katrina

Vote:

Yea’s:Doris, Jessica,

Nays: Liza, Jennifer, Katrina, Sharon, Cindi, Mark, Rose

Motion did not pass.

Rose is asking to add Capital Region Homeless and Housing Collaborative

Katrina makes a motion to rescind the name change and get buy in from the network, go back to GLHRN.

Second Doris

Discussion:

Liza - says this is a bad idea, we aren’t valuing the work of the board

Katrina - needs the buy in for the name change and the network people are the frontline workers.

Mark – I never brought this to my people and talked to them about this. Let’s give some time for each of us to take this back to our staff and people. It’s to better the organization as a whole.

Toni – Right now our name is the Capital Region Housing Collaborative. If we don’t do something, it’s our name.

Jessica – if we believe in this decision as a board, then show up at network and let’s have the discussion.

Katrina withdraws her motion.

Liza, Katrina, Jessica and Mark will attend the July Network meeting to advocate for the name change.

*Membership Committee*

Membership Levels/Benefits –The committee is working on drafting new membership levels and dues which will more closely associate with benefits and what is available to members.

Sharon wants the discussion to move to the executive committee regarding dues and membership benefits.

The invoices for membership should go out in June.

The City says they will allow $250 to be paid out of the money from their grant.

At membership meeting there must be a recommendation for membership levels and dues. The Executive Committee will plan to attend the membership meeting.

*Veteran Coordination Services*

We resubmitted our data again and they are reviewing it again.

*Move Up Voucher (MUV) Report*

Next meeting in on July 11, Lansing housing Commission, 2

Eleven people have been approved for MUV’s. One of the eleven has completed the process.

*City of Lansing Reports*

PSH program, client was evicted. The client did not pay their portion of the rent. What are we doing, and why is an agency paying yet, the client is not paying, who is tracking and how does this client now end up in the shelter. In this case, the person was evicted then came to the City asking for help.

There should be a baseline case management expectation for anyone running a PSH program. Ten months without a case manager knowing that a person has not paid rent is not acceptable.

We need uniform policies of how we do case management.

CAP - GLHC underspent their HUD grant by almost $30,000. We are still waiting on last two financial sheets.

City of Lansing has an abundance of Ramadan tickets

Both agencies (Advent House and GLHC) should go back to Finance Committee for CAPs.

**LGBTQ Update**

Policy presented for Board approval

Jessica motions to ratify the policy at the Board

Mark seconds

Please give the policy a title before mailing to everyone.

Vote:

Yea all in favor

None opposed.

**Old Business**

None.

**New Business**

None.

**Adjournment**

11:04am

ACTION ITEMS

Julie - Schedule meeting for case management discussion

Sharon - Schedule meeting for Diversion efforts

Meaghan - Schedule Exec. Board meeting for membership dues and levels

Jessica/Meaghan - Schedule meeting for seeking grants for GLHRN

Board present for Name discussion at Network in July.

Meaghan – Title LGBTQ policy and send to MSHDA & Network