GLHRN Finance Meeting Minutes

May 9, 2018

9AM

Loaves & Fishes

Introductions

Katrina, Jessica, Gabriel, Jenny, Erin, Toni, Julie, Jennifer, Joan, Meaghan

**Approval of April Minutes**

Erin moved to approve April minutes

Jennifer seconds

Any discussion?

Correct Gabriel’s spelling of his last name

Katrina tried really hard to make the process clear. This ranking and process really is foundational and important. Ranking is not the final decision, it is a portion of the final analysis.

Erin’s last finance meeting.

All in favor

**Additions to the agenda**

None

**MSHDA Application**

If you did not get the NOFA, let Meaghan know she will send you one. The GLHRN application is due July 17. Katrina usually does the application. If you receive funding you will get an MOU. We still don’t know how much money we are going to be awarded. Part of the funding is coming from pay for performance.

MSHDA performance indicators - We are meeting all the pay for performance measures except one. We only need to meet five of the eight measures to get the payment. The veterans measure is the one we are not meeting.

Jenny will report out at the board meeting regarding these performance measures.

*The timeline for GLHRN-MSHDA application*

May 10 – Meaghan sends email to finance committee with the GLHRN-MSDHA application from last year.

May 14 – Any corrections or revisions to the application due to Meaghan

May 16 – Meaghan will collate the comments and get the comments back out to the finance committee for review

May 18 – Finance committee will vote via email to accept the application changes or reject them. Revised application will be sent to Katrina.

May 21 – Katrina to email revised GLHRN-MSHDA application & document list out to GLHRN members

June 1  - Completed Applications due back to Meaghan by close of business

June 5 – Meaghan to email completed applications and ranking tool to Finance Committee for ranking and review (one per agency).

June 11 – Completed Ranking tool due to Meaghan

June 14 – Final ranking and review meeting for the GLHRN MSHDA applications.

**GLHRN Financial Policy**

The Executive Board has been developing a financial policy

Mainly a revenue and cash handling policy. This will be presented at the board meeting in May.

We have some policies in the GLHRN manual dealing with finance. We are working on a policy of Financial sections. Currently we are adding a cash handling policy.

So that the Finance Committee is aware, we have collected dues for this year, and the budget is short and the GLHRN needs to be thinking about generating more income.

Joan discussed that last year the City of Lansing required agencies to pay into the GLHRN and this year that will not be required. This year, Dr. Johnson believes the dues are too high and therefore won’t be requiring membership.

The board of directors of some agencies have spoken with Dr. Johnson and stated they will not be paying dues to the GLHRN this year if it’s not a requirement.

We need to talk membership and get the agencies to WANT to be a part of our network, instead of the City of Lansing forcing the agency hand.

Katrina is proposing a new type of membership. Perhaps some agencies don’t vote but pay, creating levels of membership.

GLHNR provides an in kind service to the agencies that serve the Network.

We could have more members, if we lowered the cost of membership, then the City of Lansing would be willing to pay the $250. Dr. Johnson would require her funded agencies to join the GLHRN at a $250 membership fee, but if the structure remains the same, she will not support or require membership.

How do we value the structure, keep the system and make more money?

Membership needs to be involved in the decision to raise and change dues structure.

If you lower the dues to $250, you get what you put into it. It’s either a donation or you become an active member.

Affiliate level and a member level?

$250

If you want to be a voting member then you need to pay the dues of the structure.

The Board and Membership Committee need to revisit the membership fees and structure. Katrina will bring this to the board. Board needs to decide the specifics on how to meet this shortfall.

**Budget Policy**

Katrina would like to see a budget that does not exceed our intake.

**Old Business**

Get your reports in.

**New Business/Announcements**

This Saturday is Feed the Babies, Keep Them Dry at Lansing Catholic. City of Lansing will take referrals from agencies for people to sign up. Send Dr. Johnson a text.

Veterans stand down May 23 - Need to sign up online.

Homeless Awareness Week will coincide with Community Connect at the Lansing Center.

Mid-Michigan Recovery Services is seeking a Director of Finance. Jessica is reporting the position.

Eve is currently in search of a new Director to replace Erin, whose last day is May 31

Rally on the capital next Thursday at 4 - Unite to Face Addiction.

MMRS is trying to purchase a new Holden House. They had to get a zoning variance and they are hitting a snag. Two city council members are against the idea. MMRS is having to do a zoning appeal to move forward and get it approved at city council. Jody is opposed. Brian is not happy that they are moving Holden house to his district. Send Amir a letter and let him know how long you’ve provided the services and the value of your services, as well as making him aware of the situation.

The zoning meeting is tonight.

Next finance meeting June 14, Flag day and Katrina’s birthday ☺

Meeting adjourned. 10:32am