Finance Minutes 2018 01 11

Katrina Urista

Erin EVE  
Toni Young

Megan Rhodes Haven  
Kim GLHC

Review of December Minutes  
  
Discussion of membership of the committee

Recommend to the Board to renew the forms for membership to commit to specific commitees.

GLHC Cap Report

Expenditure chart was presented. The agency is at 27% spent. The agency has been reviewing the budget allocations and has identified too much money has been allocated to operating expense.

The agency engaged in an MOU with Advent house to ensure services continue.

K. Shapiro also reported with additional review, she has confirmed the money cannot be spent as it is allocated moving forward. She requested an O3 meeting with the Fiduciary regarding reallocating expenses to better manage the funds.

Motion Cancro to accept GLHC CAP report; Lamson Second, Shapiro Abstain,

Move Up Vouchers

A brief of the program was provided. The committee discussed previous communications from MSDA framing restrictions that brought concerns.

An AdHoc committee was formed and met with MSHDA. MSHDA provided more detail regarding identification of clients, process and procedures which relieved concerns.   
  
The AdHoc committee is continuing to work on appropriate procedures for identification and recommendations for voucher awards. Our next meeting is January 26, 2018 at 1 – 3:00 pm at Mid Michigan Recovery Services – 913 West. Holmes Road, Suite 200 (Entry B).   
  
Ad Hoc Committee Member Shaltry reported Our recommended after care program was well received.

The committee agreed it is critical to ensure that the procedures to identify and prepare individuals/families for this move are critical as MSCHDA reported it is nearly impossible for these voucher holders to return to PSH if they fail.

Urista distributed an occupancy inventory of enrollment as of 1/10/2018. 6 individuals have exited/moved. We are moving in the right direction.

VOA briefly reported on the changes in status which affected the change in occupancy.

The Committee agreed VOA is working with a difficult population and confirmed that documentation reflects that appropriate case management is occurring.

Old Business:   
  
Reminder: MSHDA reports are due on the 10th of every month. The Fiduciary must provide reports on the 15th.   
  
End of quarter 2, all reports must be updated by January 20, 2018.   
  
Katrina reported there is a new position in their department. This will not affect current CoC funded agencies.

**New Business**

Nominate lead agency for Move up Voucher.   
Urista recommend Cancro; all in favor; VOA abstain.

Lamson presented CRCF Grant Applications for committee review recommending that we.  
  
Lamson made motion to engage in writing impact grant for strategic planning for 2018. Shapiro.

PIT is Jan 31, commit until 3 a.m. but they do have morning outreach Feb 1 to capture community kitchen information.

Field work in community. Extended forcast reflects 30s in

Finance Meeting Feb 8 Board 30th