**GLHRN Finance Minutes**

**Thursday, June 14, 2018**

**9:00-10:30 or 11:00**

**CRM Women and Family Shelter**

Finance Committee Members: All Welcome

Katrina Urista, Susan Cancro, Jessica Lamson, Sharon Dade, Jenny Leaf, Jennifer McMahon, Elizabeth Rios, Toni Young, Doris Witherspoon

1. **Introductions**

Katrina Urista, Matt Stevenson, Doris Witherspoon, Jenny Leaf, Jennifer McMahon, Toni Young, Maureen Nagy, Joan Jackson-Johnson, Toni Foster for Jessica Lamson, Julie Shaltry, Gabriel Biber, Kim Shapiro, Sharon Dade, Susan Cancro, Meaghan Redd

1. **Approval of the minutes**

Motion to approve May Finance Meeting Minutes

Jenny moves to approve the May Minutes. Jennifer Seconds.

All in favor.

Any opposed.

Minutes approved.

1. **Additions to the Agenda**

None.

1. **MSHDA Review and Ranking apps; Funding recommendations**

Scoring sheets for the MSHDA funding application were collected June 12. A summary of the scores were distributed (Matt Stevenson scored questions that were data based according to HMIS data). Changes were warranted for a few agency answers.

Discussion on what and who serves a special population, (See question 2 in the application) was an issue. \*\* Note for 2019.

Reviewing Score sheets based on percentages. This ranking process is important to the decisions that we make.

Advent House had their score adjusted by 7 points because their target population is not exclusively special populations.

Discussion on increasing outreach by 1%? If so recommendation is that the 1% come from Shelters. Discussion on making adjustments.

HARA should not submit Prevention and RRH applications. Per MSHDA, the HARA automatically administers these funds. HARA should submit budget for these two financial assistance areas, but no application.

Per the scores, Katrina made a motion to recommendation the following distribution schedule for the MSHDA ESG funds for 2018-2019 to the Board.

Shelter:

Haven House: 9.2%

CFC-GYS: 4.4%

Loaves & Fishes: 6.1%

VOA: 5.2%

MMRS: 5.2%

VOA RRH: 30.7%

VOA Prevention: 25.3%

Advent House Street Outreach: 4.0%

HMIS: 3.0%

Admin: 7.0%

Gabriel seconds

All in favor.

Opposed none.

Motion approved.

1. **Old Business**

None.

1. **New Business:**

1. FUP – Family unification program. MSHDA is applying for 100 vouchers for the state. As the community we can apply for a portion of that 100. Need to have a discussion about whether or not we are interested in this.

2. Inspections

3. Reallocation of HUD grants

The CoC has to make a decision about whether we want to apply for these voucher, who will be the contact, and how we will use these vouchers.

Questions: Which agency is willing to manage it? How do supportive services work?

We have to have our interest form in by June 20.

Liza made motion, based on recommendation from Finance Committee, that we get more information on payment of supportive service and contact DHS and then make a decision via email vote by June 20. Jennifer seconds.

All in Favor.

None opposed.

Motion approved.

ACTION ITEM: Julie volunteers to call MSHDA and ask the questions. Sharon will call DHHS.

If the supportive services are paid, we can notify the CoC so agencies can express interest.

Email will go out to Board Friday with additional information requesting a vote.

**LHC/Inspections**

Dr. Johnson – Inspections are a barrier for housing and keeping participants housed again. The state recommended that BECKA should be the only resource for HCV inspections. The City does not like that answer. BECKA won’t go into a house to do an inspection if there is any infestation. BECKA won’t go in to inspect a house because of the bedbugs. They automatically fail the house even though the health department and the State of MI deems bedbugs a nuisance not a health hazard. The City is backlogged about a year in inspections. They have been given three months by the Mayor to catch up.

Letter from the CoC written by Sharon to Dr. Johnson

**HUD REALLOCATION**

DUE to multiple years of underspending, and consistent turnover of supportive services delivery, GLHC closure, and year-end spend downs, it is recommended that the Walnut HUD CoC grant be reallocated to a PSH grant type with Supportive Service, Rental Assistance, and Administrative grant funds.

There are nine unit in the program. If GLHRN reallocates the funds, there is a possibility for more units and more opportunity for other agencies to compete for this grant. The participants can grandfather into the new program.

Sharon makes a motion to recommend to the CoC board to reallocate the Walnut grant to a PSH grant.

Liza second the motion.

Discussion –

The City will check with HUD to ensure HUD approves.

Kim Shapiro indicated the move would be a good decision for the community and easier to manage the grant.

All in favor.

Opposed Doris. Kim Shapiro Abstains.

Motion approved.

ACTION ITEM: Katrina will search for HUD answer.

**Adjournment**

11:07 am

Next Finance Meeting:

July 12, 2018, Loaves & Fishes 9 am

ACTION ITEMS:

Katrina will take MSHDA recommendations to Board for approval

Katrina will take reallocation to Board for approval

Katrina will verify with HUD that the GLHC money can be reallocated.

Julie will get answers to FUP questions and forward to Meaghan. Meaghan will send info to Board asking for a vote in favor of applying for the FUP’s or opposed to applying for the FUP’s.

Sharon offered to write a letter to City of Lansing regarding the inspections and GLHRN support.